

DeKalb Park District
February 10, 2005
Study Session

BOARD MEMBERS PRESENT: Dave Mason, Mary Gawrys, Matt Volk, Mike Teboda
(Dave Male was not present)

STAFF MEMBERS PRESENT: Dave Mogle, Brad Garrison, Lisa Small, Josephine Knoble,
Randy Hjelmberg, Roger Huber, Jane Holdridge, Russ Robinson, Mike Gibson, Bill Ryder

OTHERS PRESENT: Jeff Hoffman

President Dave Mason called the February 8 study session to order at 6:00 p.m.

1. Health Insurance Program Status

Lisa Small explained that at the last meeting the district was still waiting for the final premium numbers from John Alden.

Small introduced Jeff Hoffman of Crum Halsted who distributed a health insurance renewal comparison between Midwest Security and John Alden.

Hoffman explained that the park district would save \$2,065.85 per month or \$24,790.20 per year with John Alden Life Insurance.

Hoffman also recommended that the board consider contributing \$1,000.00 towards each employee's Health Savings Account. Hoffman stated that the \$1,000.00 contribution would fund half of the HSAs and the district would still save \$13,790.20.

Mary Gawrys inquired about what would occur to unexpended HSA money not spent. Hoffman explained that HSA money not spent would rollover to the following year and would accumulate interest. He further explained that once the HSA account had reached \$1,000.00, the employee would have the option of investing the funds.

Dave Mogle inquired about the maximum amount that could be accumulated. Hoffman replied that there was no maximum, but that an employee could no longer contribute once they reached 65 years of age and allowed Medicare.

Lisa Small proposed that the HSA be funded \$250.00 on a quarterly basis.

Hoffman explained that with Midwest Security the district was obligated to purchase a minimum of \$15,000 in life insurance. He recommended that the district cancel its life insurance with Midwest Security and purchase the entire \$50,000 life insurance sum with Principal Life saving the district \$1,768.56 per month.

Gawrys inquired about Hospitals and Clinics in the network. Hoffman reported that Kishwaukee Hospital, Rockford Memorial, Delnor, St. Anthony, DeKalb Clinic and Kishwaukee Medical were all in the network.

Matt Volk inquired if the park board would contribute \$1,000 towards the HSA next year. Hoffman replied that the request was for the current year.

2. 2005 River Heights and Buena Vista Golf Fees

Dave Mogle stated that proposed changes were only to nonresident season passes.

Russ Robinson explained that last year Buena Vista did not sell many non resident passes and therefore have decided to eliminate the 5 day non resident Buena Vista pass and only offer the 7 day non resident pass. Robinson recommended that the 7 day non resident golf pass fee be reduced from \$450.00 to \$350.00.

Roger Huber explained that the staff was also in favor of attracting more non resident golfers at River Heights during the weekday and therefore recommended that the 5 day non resident River Heights pass be reduced from \$600.00 to \$500.00 and that the 7 day pass rate remain at \$650.00.

Dave Mason inquired why the Buena Vista 9 hole, 12 play punch card cost \$144.00 versus the River Heights 9 hole, 12 play punch card at \$125.00.

Huber explained that staff did not want to out price the punch card for league players.

Jane Holdridge explained that the district would be advertising the punch cards to businesses to use for their clientele.

Matt Volk inquired if River Heights pass holders would be allowed to golf at Buena Vista on days when outings were scheduled. Huber & Robinson stated that it was not allowed.

Jane Holdridge stated that at the beginning of each month a schedule would be posted of all upcoming golf outings and that early morning and early evening tee times would be available to pass holder.

Volk also inquired if punch cards could be used at both courses. Huber replied that punch cards were course specific.

Mason recommended that the power cart policy also state that a cart can only be operated by individuals who are 18 years of age or older.

The board agreed and also reviewed the season pass policy that passes may not be used for outings or special events.

3. Seasonal Golf Pass Usage Policy

Lisa Small stated that the Buena Vista golf passes would be valid for their current golf season and that River Heights and combination passes would be valid from March 1st through February 28th weather permitting.

The board agreed.

4. 2005 Hopkins Park Pool Fees

Mogle reported that the recommendation for pool fees was discussed at the February 8, 2005 board workshop meeting and that the consensus was to increase resident pass fees and keep the same non resident pass fees as last season.

Dave Mason inquired about unexpended funds in the capital projects department. Small stated that a spreadsheet showing the distribution in the capital projects department was distributed to the board last month.

Gawrys inquired about the Sports & Recreation Center becoming an enterprise fund. Small explained that the SRC budget could not support the bond and interest costs.

Mogle distributed a list of possible workshop dates. The board reviewed the schedule and agreed to meet on February 15, February 22 and March 3.

**DeKalb Park District
February 10, 2005
Public Meeting**

BOARD MEMBERS PRESENT: Dave Mason, Mary Gawrys, Matt Volk, Mike Teboda
(Dave Male was not present)

STAFF MEMBERS PRESENT: Dave Mogle, Brad Garrison, Lisa Small, Josephine Knoble,
Gary Cordes, Randy Hjelmberg, Roger Huber, Jane Holdridge, Russ Robinson, Mike Gibson,
Colleen Belmont, Bill Ryder

OTHERS PRESENT: None

I. Meeting Called to Order

President Mason called the February 8, 2005 meeting to order at 7:10 p.m.

II. Approval of the Agenda

Mary Gawrys made a motion to approve the February 8, 2005 agenda. Matt Volk seconded the motion and all members voted unanimously in favor.

III. Minutes from Previous Meetings

Mary Gawrys made a motion to approve the January 13, 2005 board minutes. Matt Volk seconded the motion and all members voted unanimously in favor.

IV. Correspondence

Gawrys read the thank you cards from Karen Mason and the law offices of Boyle, Cordes, Witheft and Brown.

Gawrys also read a letter from the Woman's Club promoting better lighting at Hopkins Park.

Gary Cordes inquired if the faxed letter was from the City of DeKalb. Small stated that the Woman's Club letter was faxed to the district by Mark Biernacki as a courtesy.

Cordes stated that sending a letter to the City Manager's Office in regards to a park district issue was not a proper why of communicating.

Small explained that the City of DeKalb has directed the club to the park district.

V. Business from the Floor

There was none

VI. Old Business

A. Health Savings Account Resolution (HSA) 05-02

Lisa Small recommended the board approve the contribution of \$1,000.00 into each employees HSA. Small also reported that \$250.00 would be contributed to each account quarterly and that the resolution was valid for the current year.

Volk made a motion to approve the HSA Resolution 05-02. Gawrys seconded the motion and all members voted unanimously in favor.

VII. New Business

A. Cafeteria Plan Resolution 05-01

Small recommended the board approve the Cafeteria Plan Resolution 05-01 to keep the district in compliance.

Mike Teboda made a motion to approve the Cafeteria Plan Resolution 05-01. Mary Gawrys seconded the motion and all members voted unanimously in favor.

B. Approval of 2005 River Heights and Buena Vista Golf Fees

Based on the discussion and recommendation made during the study session, Gawrys made a motion to approve the 2005 River Heights and Buena Vista Golf Fees schedule. Volk seconded the motion and all members voted unanimously in favor.

C. Approval of Seasonal Golf Pass Usage Policy

Gawrys made a motion to approve the seasonal golf usage policy as presented at the study session. Volk seconded the motion and all members voted unanimously in favor.

D. Approval of Hopkins Park Pool Fees

Mike Teboda recommended that the board approve the pool fee schedule as discussed at the February 8, 2005 board workshop meeting. Volk seconded the motion and all members voted unanimously in favor.

E. Approval of projects over \$10,000

Brad Garrison recommended the purchase of a 2002 Chevrolet K2500 to be utilized by the capital projects department for the transportation of materials and equipment.

Volk inquired if the purchase of a vehicle was budgeted. Garrison stated that it was budgeted for in 2004 and not in 2005.

Volk made a motion to approve the purchase of the 2002 Chevrolet K2500 vehicle quote at \$15,500.00. Teboda seconded the motion and all members voted unanimously in favor.

VIII. Financial Reports

A. Payroll & Contractual

No questions

B. Purchase Orders

No questions

C. Vouchers

Teboda inquired about the backstop installed at Gwendolyn Brooks school. Garrison replied that the backstop was installed and that soccer goals would be installed as well.

Teboda also inquired about the Oglebay voucher. Jane Holdridge replied that she and Roger Huber had attended golf classes.

The board reviewed and approved the list of vouchers totaling \$89,090.27.

D. Budget/Actual Report

No questions

IX. Committee and Staff Reports

A. IAPD-Dave Mason

Mason thanked all who attended the IAPD conference. Mason also explained that he was honored by IAPD with a plaque for his 25 years of service as a park district board member.

Mogle reported that Representative Bob Pritchard had attended the IAPD luncheon .

Mogle also stated that the Park District would be hosting a legislative breakfast at River Heights Golf Course that will be attended by Representative Bob Pritchard and Senator Brad Burzynski.

B. Ellwood House-Dave Male

No report

C. Plan Commission-Mary Gawrys

No report

D. Nehring Center-Matt Volk

Volk presented the September 2005-June 2006 Nehring Center proposed budget and summarized the projected cost to hosts exhibits in the gallery.

Garrison inquired if the current gallery director would be returning. Volk replied that she would be returning, but that the position was not guaranteed.

Small explained that she would include the budget figures in the museum operating budget and will be approved when the entire budget is approved in March.

deOliveira reported that he has sponsors for the next Nehring Center museum exhibit.

Bill Ryder explained that he was researching the possibility of allowing advertisements in the Sports and Recreation Center. Ryder stated that advertising banners would be displayed throughout the building.

Garrison recommended that a policy be created to protect the park district on any liabilities.

Ryder agreed and added that the agreement should include a clause giving the staff the final say so on all advertisements.

Mogle recommended the issue be discussed during a future study session.

Small reported that Hanna Park donations have exceeded \$5,700.00 and suggested a committee be formed to discuss the park design.

Small also reported that Steve Sherrill will be retiring at the end of March after 27 years of service at the park district and recommended a small reception at the March 10, 2005 board meeting.

Teboda thanked Scott deOliveira and the park district for allowing him to host a birthday party for his daughter.

Teboda recommended that the park district research hosting a free throw and 3 point basketball contest. Teboda stated that he has spoken to many coaches and teachers who support the idea.

Ryder stated that it was a good idea and that perhaps Northern Illinois University would be willing to help.

X. Move to Executive Session to discuss personnel issues

Teboda made a motion to adjourn into Executive Session at 7:55 p.m. Volk seconded the motion and all members voted unanimously in favor.