

**DeKalb Park District
Study Session
Wednesday, June 15, 2005**

BOARD MEMBERS PRESENT: Dave Mason, Dave Male, Mary Gawryls, Matt Volk,

Mike Teboda

STAFF MEMBERS PRESENT: Dave Mogle, Brad Garrison, Lisa Small, Josephine Knoble, Mike Gibson, Jane Holdridge, Bill Ryder

OTHERS PRESENT: Gerald Brauer, Harold Overton, John Duback, Paul Kallembach,

Jane Ann Moore, Bill Moore, Cecile Meyer, Lolly Voss, Chuck Hammette, Jenny Tomkins

President Mason called the study session to order at 4:40 p.m.

1. Interfaith Network for Peace and Justice-Peace Pole

Dave Mogle reported that at the last meeting the staff was directed to look at past board minutes to find discussions on Memorial Park and the intent of the park. He also added that the Interfaith Network was asked by the board to consider other park sites for the erection of the peace pole.

Mary Gawryls reported that the minutes were not clear and did not exclude the erection of other memorials.

Dave Mason stated that Memorial Park was specifically designed to honor all Veterans and all other plaques were to be placed at Veterans Park.

Cecile Meyer stated that the peace pole would only hold a small plaque.

Dave Male explained that Memorial Park was not designed to honor individuals and that the plaque on the peace pole was in honor of Sondra King.

Mike Teboda suggested that the Peace Pole be erected at Northern Illinois University.

Meyer explained that Sondra King meant a lot to the community and the world and felt that the Peace Pole would be more visible at Memorial Park.

Dave Mason stated that he knew Sondra King and felt that she would not have liked her name utilized in a political manner.

Jenny Tomkins stated that Sondra was very political and spoke in regards to the wrongs in the world.

Gawryls stated that she felt it was one of the freedoms of this country to have a different opinion and therefore was in favor of allowing the peace pole to be erected at Memorial Park.

Teboda felt that erecting the Peace Pole would be an insult to the Veterans.

Paul Kallembach stated that he had spoken to many veterans and that they were not in favor of the Peace Pole.

Kallembach also explained that when the marble stone was relocated with the Donna tank the park board specifically explained that they did not want the park to resemble a cemetery and that individual memorials would not be allowed.

Garrison explained that at that time, the DeKalb Park District and the City of DeKalb had an agreement for the park development.

Bill Moore requested that the board respectfully take into consideration changing their policy and consider erecting the Peace Pole at Memorial Park.

Male inquired if the Interfaith Network had considered other options. Meyer stated that the Interfaith was not in favor of other park sites.

The issue was tabled to the July 14, 2005 board meeting.

2. Ellwood House Liquor License

Brad Garrison explained that the original request from the Ellwood House Association was to serve wine at the annual meeting, and that today the number of rental events held at the Ellwood House had increased to over 100.

Garrison recommended that the Ellwood House Association obtain their own liquor license so that they could have more control over their operations and increase revenues.

Jerry Brauer, Ellwood House Director, stated that the issue was first presented to the Ellwood House board and now to the Park Board for consideration.

Garrison stated that if the park board approved the recommendation discussion would commence with the City of DeKalb.

Brauer reported that the liquor license would be limited to beer and wine for museum and outside events.

Brauer also stated that the license would allow alcoholic beverages to be served at fundraising events.

3. AYSO Use of DeKalb Kiwanis Park

Dave Mogle reported that the use of DeKalb Kiwanis Park was discussed with AYSO, Brad Garrison and Bill Ryder.

Bill Ryder reported that in the past the park district collected \$5.00 per player to cover maintenance costs for AYSO use of Kiwanis Park.

Garrison stated that the original agreement had expired two years ago and that the \$5.00 per player fee did not come close to covering district costs associated with the program. Garrison further explained that there were a substantial amount of staff and resources being dedicated to a program not operated by the district and occurring on property not owned by the district.

Ryder reported that AYSO was in favor of increasing the districts' portion to \$6.00 per each individual participant.

Garrison responded that \$6.00 would not cover district costs.

Ryder explained that the district should not be in the position of supporting programs that are not part of the district.

Garrison explained that the issue was brought before the board because of potential phone calls and political implications this issue could raise.

4. Revision of Impact Fees

Mogle explained that he was informed by the City Manager that the City was in the process of working on a revision of the impact fee ordinance.

Mogle stated that the City Manager had requested a letter from the park district outlining district concerns.

Volk inquired about Section 802.08 of the current Land/Cash Ordinance and why the district would increase its liability insurance coverage from \$1,000,000 to \$2,000,000.

Small replied that the district would not need to revise the current language.

Mogle stated that that was a misinterpretation.

DeKalb Park District

**Public Meeting
Wednesday, June 15, 2005**

BOARD MEMBERS PRESENT: Dave Mason, Dave Male, Mary Gawrys, Matt Volk,

Mike Teboda

STAFF MEMBERS PRESENT: Dave Mogle, Gary Cordes, Brad Garrison, Lisa Small, Josephine Knoble, Mike Gibson, Jane Holdridge, Bill Ryder, Scott deOliveira, Randy Hjelmberg, Russ Robinson, Colleen Belmont

OTHERS PRESENT: Gerald Brauer, Lou Deprin

I. Meeting Called to Order

The Wednesday, June 15, 2005 public meeting was called to order by President Dave Mason at 6:00 p.m.

II. Approval of Agenda

Dave Male made a motion to approve the June 15, 2005 agenda. Mike Teboda seconded the motion and all members voted unanimously in favor.

III. Minutes from Previous Meetings

Matt Volk made a motion to approve the May 12, 2005 board minutes. Mary Gawrys seconded the motion and all members voted unanimously in favor.

IV. Correspondence

Mary Gawrys read a letter from the Lena Community Park District thanking Dave Mason for attending their Polhill Park dedication and for his kind words of support during the event.

President Mason read a press release from the Government Finance Officers Association explaining that Lisa Small, Assistant Director, was awarded the Certificate of Achievement for Excellence in Financial Reporting.

Dave Male inquired the number of times the Certificate was awarded to Small and the district. Small replied that the Certificate was received 10 years in a row.

The board thanked and congratulated Lisa Small for her work and achievement.

V. Business from the Floor

President Mason introduced a former board member, Lou Deprin, who was attending the public session.

VI. Old Business

A. Ellwood House Grant Project-Authorization to Bid

Brad Garrison explained that the Park District was in the process of initiating restoration work to the dining room and library room of the Ellwood House Mansion and recommended the district be allowed to go to bid.

Garrison reported that the restoration project was more intricate than first perceived and that an extension was granted from the State.

Gerald Brauer presented the details of the restoration project to the board which included the velvet wall covering and paint colors for the borders.

Garrison reported that the grant totaled \$100,000.

Dave Male made a motion to authorize the district to go to bid. Mike Teboda seconded the motion and all members voted unanimously in favor.

B. Sports and Recreation Center Banner Policy

Dave Mogle reported that the banner policy was presented to the board in April and recommended its approval.

Mike Teboda reported that in his opinion the terms and policies seemed adequate.

Matt Volk reported that policy #14 was already stated in policy #11 and therefore redundant.

Gary Cordes stated that in policy #13, "religion" was inclusive under the word "viewpoint."

Bill Ryder explained that the district did not intend to infringe on people's rights, but wanted the right to refuse

or request changes if deemed necessary.

Male made a motion to approve the Sports and Recreation Center Banner Policy. Teboda seconded the motion and all members voted unanimously in favor.

C. City of DeKalb Request for Easement-Glidden Road Project

Garrison presented the board with details outlining the Annie Glidden Road project and an easement request by the City of DeKalb.

Teboda made a motion to approve the easement request by the City of DeKalb. Gawrys seconded the motion and all members voted unanimously in favor.

D. Personnel Ordinance Progress

Mogle reported that last month he had distributed copies of the original personnel ordinance and copies of the revision made to date.

Mogle recommended the board schedule a series of workshops to discuss the changes made to the existing ordinance and that the ordinance be approved in sections.

Mason explained that he preferred the document be approved in its entirety.

Cordes recommended that the non controversial portions of the document be approved first.

The board agreed to schedule workshops to view the proposed amendments to the personnel ordinance.

VII. New Business

A. Fiber Optic Project Easements

Mogle recognized Brad Garrison and Gary Cordes for all their time spent on the fiber optic easements agreement.

Male thanked Garrison for a job well done.

Garrison reported that the fiber optic installation had began on Monday, June 13 in non park areas.

Gawrys made a motion to approve the fiber optic easement agreement. Volk seconded the motion and all members voted unanimously in favor.

B. 2005 Prevailing Wage Ordinance

Mogle reported that June was the month when approval of the prevailing wage ordinance takes place.

Gawrys made a motion to approve the 2005 Prevailing Wage Ordinance #05-05 as prepared by Lisa Small. Male seconded the motion and all members voted unanimously in favor.

Cordes reported that the ordinance would be filed with the Department of Labor and State of Illinois and published in the local paper.

C. Ellwood House Liquor License

Mogle reported that Ellwood House liquor license was discussed during the study session.

Volk made a motion to allow the Ellwood House to pursue their own liquor license. Male seconded the motion and all members voted unanimously in favor.

D. Approval of projects over \$10,000

Garrison explained that he had found a dump truck to serve the needs of the district and recommended the board approve the proposal submitted by Ryan C. O'Donnell in the amount of \$18,500.

Male made a motion to approve the purchase of the \$18,500 dump truck. Gawrys seconded the motion and all members voted unanimously in favor.

Garrison also reported that the district was in need of a lift that could reach heights up to 70 feet.

Volk inquired about the lift expenses outlined in the voucher list of bills.

Garrison explained that the district currently rents lifts to change light bulbs and to perform other duties throughout the district at a very high cost.

Teboda requested that park staff operating the lift be properly trained. Garrison stated that several training sessions would be available for the staff.

Garrison recommended the board approve the purchase of a hi-ranger lift from Pettit Truck Sales in the amount of \$19,800.

Teboda made a motion to approve the purchase of the lift. Male seconded the motion and all members voted unanimously in favor.

Teboda expressed that he approved of the lift, but was apprehensive of the risk.

VIII. Financial Reports

A. Payroll and Contractual

There were no questions.

B. Purchase Orders

There were no questions.

C. Vouchers

Volk inquired that another computer purchase was listed in the voucher list of bills. Knoble explained that the voucher was correct and clarified that last month the district had only purchased one computer system and not two. Knoble explained that the description was amended to show that one of the purchases was for office furniture and not a computer system.

Volk inquired about the G.F.O.A. conference. Small explained that the expenses were for her to attend the Government Finance Officers Association annual conference.

D. Budget/Actual Report

Small reported that the district had received the 1st installment of county property taxes at the end of May and also reported that the Aquatic Center had sold over 1,700 passes to date and collected a total of \$67,000 in pool pass sales.

Scott deOliveira reported that he had purchased a drop safe box for the Aquatic Center.

Gawrys explained that she had a few suggestions for the following year and would be sharing them during the next budget discussions.

The board reviewed and approved the voucher list of bills totaling \$311,967.39.

XI. Committee and Staff Reports

A. IAPD-Dave Mason

Mason reported that he and Mogle had attended an IAPD golf outing.

B. Ellwood House-Dave Male

Male thanked all who attended the tribute to Dee Palmer during the 1st Municipal Band Concert of the season.

Mason also reported that an article about Dee Palmer would be published in the following Illinois Association magazine.

C. Plan Commission-Mary Gawrys

No report

D. Nehring Center-Approval of Curator-Matt Volk

Volk reported that the Nehring Center Committee did not have a meeting that month, but were looking forward to filling the gallery director position

E. Staff Reports

Bill Ryder explained that the district often receives special requests by numerous organizations to utilize the Sports and Recreation Center and that many of these requests were for nonpaying functions.

Ryder reported that he often has made the facility available to these organizations, but that these numerous request have become a burden and also a drain on the budget (cost of utilities, staff time, opening & closing of facility, supervising, use of supplies etc.).

Ryder also explained that procedures to utilize the facility were often ignored and requested that the Intergovernmental agreement with the school district be reviewed with new school personnel.

Mary Gawrys expressed concern regarding the liability of allowing groups use of the facility who don't necessarily have insurance coverage.

Lisa Small stated that she would provide an IPARKS guideline for Bill Ryder to follow that explains when a certificate of insurance should be required from groups that rent and/or use park district facilities.

Ryder finally explained that he would be denying use of the facility to many groups and wanted to inform the board of his intentions.

Russ Robinson reported that the 64 children were currently enrolled in golf programs offered at Buena Vista G.C.

Brad Garrison thanked Randy Hjelmberg and the Maintenance Department for the above and beyond work performed to clear the parks after the severe storm on June 4.

deOliveira reported that the Aquatic Center was cleared of all patrons 10 minutes prior to the storm.

Teboda also reported that immediately following the storm, Roger Huber and his crew were clearing River Heights G.C. from the debris.

Lisa Small reported that the annual audit was completed in three days, during the week of June 1

X. Adjourn Public Meeting

Dave Male made a motion to adjourn the public meeting at 7:05 p.m. Mike Teboda seconded the motion and all members voted unanimously in favor.