

**DeKalb Park District
Study Session
August 10, 2006**

BOARD MEMBERS PRESENT: Dave Male, Matt Volk, Joan Berkes-Hanson, Mike Teboda, Dave Mason

STAFF MEMBERS PRESENT: Cindy Capek, Brad Garrison, Lisa Small, Josephine Knoble, Colleen Belmont, Jane Holdridge, Roger Huber, Mike Gibson, Bill Ryder

OTHERS PRESENT: None

1. AYSO Soccer Fees and Concession Sales

President Dave Male called the Thursday, August 10, 2006 study session to order at 7:05 p.m.

Cindy Capek reported meeting with Norden Gilbert to discuss the American Youth Soccer Organization (AYSO) fees for the use of Kiwanis Park.

Capek reported Gilbert's feelings that an increase from \$7,000 to \$10,000 was too high of an increase over one year.

Gilbert explained to Capek that the AYSO Association was prepared to pay \$7,000 to \$8,000 for the 2006 season.

Bill Ryder stated that the athletic department incurred minimal costs because it was only responsible for striping the soccer fields, but felt the issue mostly affected the maintenance department.

Brad Garrison reported that the Park District had incurred approximately \$9,700 in maintenance cost last year.

Capek agreed that the Park District should cover its cost, but suggested a more gradual increase.

President Dave Male suggested that the board determine the fee for next year and that the maintenance department not be penalized for the cost not being met.

Garrison reported that the standard of care at Kiwanis Park had increased in the last two years with the implementation of a turf maintenance program and the addition of a gravel parking lot, a shelter area, and additional amenities

Capek stated that a rental fee of \$8,000 might be more acceptable to the 900 participants and their families in the programs. She also indicated that we were not as proactive as we could have been to provide a gradual increase in fees. She agreed with the Board that costs should be covered, but perhaps it would make more sense to do so gradually.

Garrison felt that Capek's thoughts deserved merit. Teboda also agreed and felt that Park District image was very important.

Ryder also spoke of implications of having private clubs utilize Park District fields and facilities for non-Park District programs.

Male recommended the board consider that AYSO be invoiced \$8,000 for the use of Kiwanis Park for the 2006 season.

2. Chamber of Commerce Lease Agreement

Capek reported that the lease agreement with the Chamber of Commerce was to expire on August 14, 2006 and that she and Lisa Small had met with Chuck Siebrasse, Chamber of Commerce Director, to discuss changes to the new agreement.

Small distributed copies of the current lease and a floor plan illustrating the main floor of the Nehring Center.

Small reported that the Chamber's current monthly lease was \$800.00 and with the current Consumer Price Index (CPI) calculations the lease fee would be increased to \$893.56 per month.

Small also stated that staff was negotiating new terms of agreement with a 6 month out notice.

Small reported that the Chamber was looking at some growth and interest in additional space to accommodate another desk.

Male asked where the district could accommodate an additional desk. Small stated that looking at the floor plan the Chamber was interested in 111a, 111b, 111c or 111d, currently the coatroom.

Small felt that the Chamber would renew the lease for three additional years.

Matt Volk reported that Shirley Nehring, donor of the building, had expressed hope that the main area of the Nehring Center someday be restored to its original use.

3. Sanitary District Lift Station at Lions Park

Brad Garrison distributed aerial photographs of Lions Park and discussed the Sanitary District's interest in constructing a new lift station at Lions that would service new growth on the south side of town.

Garrison stated that the Sanitary District was interested in constructing the lift station where the current playground was located.

Garrison explained that this allowed the park board to determine what would benefit the Park District and allow for future plans. Garrison also spoke of the Sanitary District possibly funding a new shelter house for that area.

Dave Male reported that throughout his years of service on the park board he has heard of numerous complaints in regards to the Lions playground located in close proximity to Taylor Street and felt that the district might be able to negotiate a new playground and shelter house.

President Male adjourned the August 10, 2006 study session at 7:45 p.m.

**DeKalb Park District
Public Meeting
August 10, 2006**

BOARD MEMBERS PRESENT: Dave Male, Matt Volk, Joan Berkes-Hanson, Mike Teboda, Dave Mason

STAFF MEMBERS PRESENT: Cindy Capek, Brad Garrison, Lisa Small, Josephine Knoble, Colleen Belmont, Jane Holdridge, Roger Huber, Mike Gibson, Bill Ryder, Russ Robinson, Jeffrey Myles, Scott deOliveira

OTHERS PRESENT: None

PLEDGE OF ALLEGIANCE

I. Meeting Called to Order

President Dave Male called the Thursday, August 10, 2006 meeting to order at 7:55 p.m.

II. Approval of Agenda

Mike Teboda recommended that items X, XI and XII be removed from the agenda and that discussion on rescheduling the September board meeting be added under the new business portion.

Teboda made a motion to approve the amended agenda.

Dave Mason seconded the motion and all members voted unanimously in favor.

III. Minutes from Previous Meetings

Dave Mason made a motion to approve the July 10, 2006 board workshop minutes. Joan Berkes-Hanson seconded the motion and all members voted unanimously in favor.

Mason made a second motion to approve the July 13, 2006 study session and public meeting board minutes.

Mike Teboda recommended a change to the July 13, 2006 public board meeting minutes.

Teboda recommended that the minutes under *Business from the Floor* be revised. Teboda stated that his request for the erection of a removable overhead covering at McCormick was not only for the girls traveling softball team but also for all Park District use.

Josephine Knoble replied that she would make the necessary changes to the minutes.

Berkes-Hanson seconded the motion to approve the July 13, 2006 study session minutes and July 13, 2006 amended public meeting minutes. All members voted unanimously in favor.

IV. Correspondence

Mike Teboda summarized the letter from the DeKalb County Economic Development Corporation (DCEDC) thanking the DeKalb Park District for a \$2,500.00 contribution.

Teboda read a letter of thanks from the Illinois Association of Park Districts (IAPD) for the donation of a foursome of golf at River Heights to the 29th Annual IAPD/IPRA Legislative Awareness Golf Outing.

Teboda also summarized a letter of thanks on behalf of the Ellwood House Board for the District's contribution to the success of the Ice Cream Social. The letter especially thanked Kevin Bock for his continuous maintenance and beautification of the Ellwood House grounds.

Lastly, Mike Teboda read a letter of appreciation from Roseann Theisen whom stated that Chesbro Park had never looked as well maintained as it had this year and greatly thanked the park district for its work.

Matt Volk expressed that correspondence from DeKalb County Administrator, Ray Bockman, was informational and that Cindy Capek would be responding to the request.

V. Business from the Floor

Brad Garrison reported that earlier that week, the Parkside Apartment Complex, located adjacent to Hopkins Park had experienced a fire.

Garrison reported that Kevin Smith accommodated all the stranded residents from the apartment complex into the Hopkins Park Terrace Room. Garrison also reported that food, refreshments and a television were provided to the residents before they were allowed back into their apartments.

The board expressed their appreciation.

VI. Old Business

A. Corn Fest

Cindy Capek reported that all was set for CornFest.

Brad Garrison reported e-mailing the CornFest committee advising them that anyone operating a golf cart must be 18 years of age.

B. Approve AYSO Soccer Fees

Cindy Capek recommended the board approve \$8,000.00 as the 2006 AYSO fee.

Matt Volk motioned to approve Capek's recommendation and stated that the Board would further discuss determining the 2007 AYSO fee.

Mason seconded the motion and all members voted unanimously in favor.

VII. New Business

A. Approve Concession Sales for Soccer Fields

Matt Volk made a motion to approve that Boy Scout Troop #33 be allowed to sell concessions at Kiwanis Park on Saturday mornings throughout the AYSO season.

Berkes-Hanson seconded the motion and all members voted unanimously in favor.

Garrison stated that Cliff Golden, Leader of Troop #33, would be providing the district with proof of insurance and proof of a Health Department Inspection.

B. Approval of Projects over \$10,000

There were none.

C. Rescheduling of September Board Meeting

Mike Teboda made a motion to reschedule the board meeting from September 14 to September 7.

Dave Mason seconded the motion and all members voted unanimously in favor.

VIII. Financial Reports

A. Payroll and Contractual

No questions.

B. Purchase Orders

No questions.

C. Vouchers

Matt Volk inquired about the NI Publishing, Great Lakes, J.W. Turf and Illini Security Systems vouchers. Staff replied to all inquiries.

D. Budget/Actual Report

Lisa Small reported that the Park District had received approximately ½ of the total expected County property tax receipts.

IX. Committee and Staff Reports

A. IAPD-Dave Mason

Dave Mason reported that he would be attending the State Fair in Springfield, Illinois.

B. Ellwood House-Dave Male

President Male reported that the Ellwood House Ice Cream Social was well attended and thanked the staff for their assistance.

C. Plan Commission-Mike Teboda

Teboda reported that a Plan Commission meeting was not held.

D. Nehring Center-Matt Volk

Matt Volk reported that the gallery curator was working with staff on signage ideas for the gallery.

E. Staff Reports

Lisa Small reported that the mural, sponsored by MainStreet and located at Eduardo's Restaurant, was scheduled to be unveiled on Sunday, July 30.

Small reported that food and refreshments, sponsored by the DeKalb Park District, would be available after the unveiling.

Small also recommended that the park district enter a float into the Sesquicentennial Parade scheduled for October 21, 2006 at 9:00 a.m.

Cindy Capek reported that the Holiday Party was scheduled for Friday, December 15 at Hopkins Park.

X. Adjournment

Dave Mason motioned to adjourn the August 10, 2006 public meeting at 8:30 p.m. Mike Teboda seconded the motion and all members voted unanimously in favor.