

**DeKalb Park District**  
**January 12, 2006**  
**Study Session**

**BOARD MEMBERS PRESENT:** Dave Mason, Dave Male, Joan Berkes-Hanson, Matt Volk, Mike Teboda

**STAFF MEMBERS PRESENT:** Dave Mogle, Lisa Small, Josephine Knoble, Randy Hjelmberg, Bill Ryder, Colleen Belmont

**STAFF MEMBERS PRESENT:** Brian Adams, Jeff Hoffman

President Dave Mason called the January 12, 2006 study session to order at 6:05 p.m.

**1. Health Insurance Renewal**

Dave Mogle reported that Jeff Hoffman of the Crum-Halsted Agency would discuss the health insurance renewal rates for 2006.

Hoffman reported that the final health insurance rate of \$5,217.10 from Principal Insurance was lower than the vanilla rate originally quoted. Hoffman reported that the proposed renewal rate from the district's current insurance provider was approximately \$5,000 higher at \$13,000.

Hoffman also reported that all the necessary enrollment forms were completed and the January premium has been paid.

Lisa Small reported that since 2003 the district has been able to lower its rates from year to year.

President Mason thanked Lisa Small and Josephine Knoble for all their work on the health insurance matter.

**2. FY07 Capital Improvement Budget Discussion**

Mogle reported that staff had met several times to discuss the capital projects budget.

Small explained that the staff was in agreement with first addressing critical projects throughout the district which included replacement of the #10 bridge at River Heights Golf Course.

Garrison stated that he and Roger Huber were working with a bridge company and that the new bridge could be supported by a deer foot like structure and would measure 65 feet long versus the current 50 feet in length.

Matt Volk inquired about the bridge replacement timeline. Garrison reported that the specifications and bidding process would take approximately 1 ½ months, and would not be delayed by the budget process.

Small reported that the pool heater was old and inefficient and would be replaced before the new pool season.

Small also mentioned that last season temporary repairs were made to the water slide stair structure, and that it would need to be replaced prior to the new season.

Small stated that last year the district's insurance company had compiled a list of minor concerns throughout the park system and that one concern was replacement of 4 of the oldest bleachers. Small reported that the cost to replace them was approximately \$14,000.

Small explained that with the \$45,000 carryover from last year's budget and \$10,000 more to be allocated in FY '07, the staff had decided that the replacement of abutments on the Hopkins Park bridge was another critical project.

Small reported that since the opening of the wellness center at Haish Gymnasium, the treadmills had experienced heavy use and frequent breakdowns, and that the purchase of a new treadmill was also critical to the operation of the center.

Small reported that the final critical project was the need for a new computer/IT upgrade district wide. Small reported that the district was working with a sister company of Sikich Gardner to assess the current system.

Small explained that all staff were in agreement with the critical projects and continued a listing of other proposed projects and equipment needs as follows:

- **Parks equipment**- front and loader attachment, bobcat, vehicles, underground locator, sniffer and blower that would be utilized to clear debris from pathways
- **RH equipment**-current capital leases for mowers, roller and groomers
- **RH improvements**-none
- **Catering equipment**-none
- **BV equipment**-current capital leases and proposed new equipment leases
- **BV improvements**-carryover from last year for clubhouse carpeting and remodeling
- **Haish Wellness Center**-wall mats and lockers
- **Pathway paving**-\$20,000 for paving projects throughout the district (carryover from last year)
- **Hopkins Park playground installation**-cost of surface material, installation and cement curbing for new playground system
- **Aquatic Center**-replacement of 20 lounge chairs and resurfacing of wading pool
- **Hopkins Community Center**-repair entrance pavement and improve entrance aesthetics at Hopkins

- **Other park projects**-erection of new shelter house at Sweet park, replacement of broken swing sets, and fibar repairs throughout the district
- **SRC impact fee**-carryover money from last year
- **Katz park impact fee**-carryover money from last year
- **Construction equipment**-trailer to transport equipment, hand and power tools
- **Athletic equipment**-set of soccer goals and on/off signs for ball fields

Small explained that Brad Garrison was on the Kishwaukee Kiwanis pathway committee and that as the treasurer of Kiwanis she was aware of \$15,000 available for pathways. She further stated that the pathway located behind the Elks Club was in need of repairs and suggested requesting a donation from the Kishwaukee Kiwanis Club.

Bill Ryder explained that staff was planning to utilize carryover money from the impact fee for signage at the Sports & Recreation Center and also planning for the possible construction of a 2 vehicle garage for storage of equipment.

Small also suggested that staff contact the DeKalb Kiwanis Club to request a donation for the purchase of a second set of goals for the Kiwanis Park soccer fields.

Small concluded by stating that the district had a TIF agreement with the City of DeKalb and that it would be utilizing \$150,000 towards additional TIF approved projects.

### **3. Future Growth**

Dave Mogle reported that he was requested by the Board to explore future growth.

Mogle provided a report outlining the benefits and challenges other communities would face if they joined the DeKalb Park District, and also a listing of challenges and benefits the district would face if other communities were annexed into the park district.

Mogle reported that to annex other communities into the district the staff would have to follow the following steps:

- Gather background data of other communities
- Conduct a feasibility analysis
- Create a proposal
- Petition and Referendum
- Implementation

Joan Berkes-Hanson inquired about the voting process. Mogle replied that a majority vote from both communities would be needed in order for another community to be annexed into the district.

Mike Teboda stated that if the district annexed another community it would be in need of additional staff.

Mogle requested that the board give direction.

#### **4. Soccer Facility**

Dave Mogle explained that approximately a year ago he met with Cortland officials to discuss establishing a permanent soccer facility at the airport.

Mogle provided several reports outlining potential cost versus income, challenges and unknown factors and development costs of the facility.

Mogle explained that the development cost of the facility was estimated at 2.1 million dollars.

Dave Mason inquired about the report that provided different maintenance cost projection models.

Brad Garrison explained that \$55,000 was the yearly projected maintenance and irrigation cost and did not include equipment purchases.

Mason explained that at the last meeting the board was informed that the Village of Cortland was interested in developing the fields and providing the necessary irrigation.

Matt Volk inquired why Cortland was interested in developing such a facility.

Lisa Small replied that Cortland would benefit by collecting sales taxes.

Mogle requested direction from the board.

Volk replied that he was not ready to give direction and felt that the board was not provided with information on why the facility would benefit the district.

Male requested it be tabled and discussed at a later study session meeting.

The study session was adjourned at 7:10 p.m.

**DeKalb Park District**  
**January 12, 2006**  
**Public Meeting**

**BOARD MEMBERS PRESENT:** Dave Mason, Dave Male, Joan Berkes-Hanson, Matt Volk, Mike Teboda

**STAFF MEMBERS PRESENT:** Dave Mogle, Lisa Small, Josephine Knoble, Randy Hjelmberg, Bill Ryder, Colleen Belmont, Jeff Myles, Scott deOliveira, Russ Robinson, Wendy Hayes

**STAFF MEMBERS PRESENT:** Brian Adams

**I. Meeting Called to Order**

President Dave Mason called the January 12, 2006 public meeting to order at 7:20 p.m.

**II. Approval of Agenda**

Dave Male made a motion to approve the January 12, 2006 agenda. Mike Teboda seconded the motion and all members voted unanimously in favor.

**III. Minutes from Previous Meetings**

Dave Male made a motion to approve the December 8, 2005 board minutes. Joan Berkes-Hanson seconded the motion and all members voted unanimously in favor.

Mike Teboda made a motion to approve the March 3, 2005 board workshop minutes. Dave Male seconded the motion and all members voted unanimously in favor.

**IV. Correspondence**

Dave Mogle explained that Russ Robinson and Brad Garrison had met with representatives of the Kishwaukee Country Club at Buena Vista Golf Course to discuss the easement through the course.

Garrison reported that an agreement would be prepared outlining the easement.

**V. Business from the Floor**

There was none.

## **VI. Old Business**

### **A. Health Savings Account Funding**

Mogle recommended the board approve the same amount as last year with each participant receiving \$1,000 per year with \$250.00 deposited into each individuals account on a quarterly basis.

Male made a motion to approve the \$1,000 HSA funding per participant. Teboda seconded the motion and all members voted unanimously in favor.

### **B. Agenda for January 18 Board Workshop**

Mogle distributed the board workshop agenda for the January 18, 2006 meeting.

The board scheduled a second budget workshop to be held at 5:00 p.m. on Wednesday, February 8, 2006.

## **VII. New Business**

### **A. Calendar of FY '07 Regular Park Board Meetings**

The following dates were approved as regular park board meetings for the 2007 fiscal year.

<b>March 16</b>	<b>September 14</b>
<b>April 6</b>	<b>October 5</b>
<b>May 11</b>	<b>November 9</b>
<b>June 8</b>	<b>December 14</b>
<b>July 13</b>	<b>January 11, 2007</b>
<b>August 10</b>	<b>February 8, 2007</b>

### **B. Approval of projects over \$10,000**

Garrison recommended approval of a \$13,400.00 quote from Indevcon to perform asbestos abatement work at the maintenance shop.

Male made a motion to approve the \$13,400.00 project to be performed by Indevcon. Berkes-Hanson seconded the motion and all members voted unanimously in favor.

## **VIII. Financial Reports**

### **A. Payroll and Contractual**

No questions.

### **B. Purchase Order**

No questions

### **C. Vouchers**

The board reviewed and approved the voucher list totaling \$123,839.95.

### **D. Budget/Actual Report**

No questions.

## **IX. Committee and Staff Reports**

### **A. IAPD-Dave Mason**

President Mason reported that the annual IAPD/IPRA conference was scheduled from January 26-28 at the Hilton Chicago.

### **B. Ellwood House-Dave Male**

Garrison reported that the remaining grant work was to be completed by the end of February and that reimbursement for the project would be submitted in July.

### **C. Plan Commission-Mike Teboda**

Teboda reported that the plan commission did not have a meeting and therefore no report to be given.

### **D. Nehring Center-Matt Volk**

Volk reported that the opening reception for "Awake And In Dreams A Life In Prints," was scheduled for Friday, January 20, 2006 from 5:00 p.m. to 7:00 p.m., at the Nehring Center Gallery and would be showcased until March 7.

### **E. Staff Reports**

Russ Robinson requested permission to order the final part of the irrigation system in order to have it installed for the upcoming golf season.

Dave Mason requested the creation of a purchase order.

Volk made a motion to approve the purchase of the irrigation system. Teboda seconded the motion and all members voted unanimously in favor.

Colleen Belmont reported that the athletic facility Slim & Tone was no longer in business and that the district had purchased additional exercise equipment to be placed at the Wellness Center.

Garrison asked permission to bid a new bridge for River Heights Golf Course.

Male made a motion to approve the bridge bidding process. Teboda seconded the motion and all members voted unanimously in favor.

Garrison also explained that he was in the process of discussing AYSO fees for the upcoming season and that he had forecasted costs of approximately \$10,000.

Matt Volk stated that the park district should recover all of its costs associated with the AYSO program.

Mogle reported that he was contacted by the Joint Legislative Committee and that the district would again be hosting a legislative breakfast at River Heights Golf Course.

Mogle also reported that Senator Brad Burzynski and Representative Bob Pritchard would be attending the legislative luncheon at the IPAD/IPRA annual conference in Chicago.

**X. Move to Executive Session for discussion of Personnel, Land Acquisition, Potential Litigation, Executive Session Minutes.**

Male made a motion to adjourn the January 12, 2006 board meeting at 7:50 p.m. Teboda seconded the motion and all members voted unanimously in favor.

