

**DeKalb Park District
Special Meeting
August 28, 2007**

BOARD MEMBERS PRESENT: President Dave Male, Commissioners Joan Berkes Hanson, Dave Mason, Mike Teboda and Matt Volk.

STAFF MEMBERS PRESENT: Executive Director Cindy Capek and Assistant Directors Brad Garrison and Lisa Small.

OTHERS PRESENT: Greg Kuhn, Senior Research Associate, NIU Center for Intergovernmental Studies.

President Male called the August 28 Special Board Meeting to Order at 6:07 p.m.

1. Miscellaneous Business

Director Capek discussed the status of the Sanitary District's request to proceed with the Lions Park Lift Station. She informed the Board that a draft Intergovernmental Agreement and Easement have been reviewed by our attorney Derke Price and he has approved the basic language of the documents. The Board then gave staff permission to inform the Sanitary District that we are in support of the project and that the final documents would be formally approved at the September Board meeting.

Director Capek then informed the Board that the sheltering of flood victims at Sports and Rec would end at 9AM on August 30th and that the City of DeKalb was very appreciative of the use of the facility. She and staff updated the Board with regard to the impact of the flood on our facilities. The golf courses and Lions and Prairie Park had the most water. Overall, we did not have major damage, but are currently accessing the pump house/irrigation systems at River Heights.

Staff informed the Board that we are planning two neighborhood meetings on September 11, the first at 6:30 PM and the second at 7:30 PM to discuss playground recommendations for Kiwanis and Huntley playgrounds.

Lastly, staff requested permission to remove the old brown sign and the Dolphins in front of Hopkins to be replaced by more attractive lettering depicting the Park District on the brick wall. The Board agreed with this suggestion.

2. Strategic Planning

Greg Kuhn, Senior Research Associate for NIU Center for Intergovernmental Studies explained the second phase of the strategic planning process. This included a SWOT analysis; Strengths, Weakness Internally to the Park District along with Opportunities and Threats that are External to the Park District. The Board commented on a number of

areas and staff then added concepts that had been presented at the staff focus group session. Many of the ideas were similar to both groups.

The second portion of the meeting then focused on defining short and long term goals for the organization. Short term goals would be those that could be accomplished in the next eighteen months, long term goals would be accomplished in the next 2-5 years. Each member of the Board presented their ideas, and again staff commented with regard to concepts presented at the staff focus group.

The last task was then to classify all of the goals as routine or complex regardless of whether or not they were short term or long term. Routine goals were defined as those that you can do on your own, using your own resources. Complex goals might involve outside expertise, significant funding, political implications or intergovernmental agreements. Goals were then defined.

Greg then explained that the information would all be gathered and presented back to the Board and staff in an effort to prioritize these goals for the District. They would then be incorporated into the District's Strategic Plan. The Board also expressed an interest to share these results with the public.

The meeting ended at 9:15 p.m.