

**DeKalb Park District
Study Session
September 13, 2007**

BOARD MEMBERS PRESENT: President Dave Male, Commissioners Joan Berkes Hanson, Mike Teboda and Matt Volk. Absent: Commissioner Dave Mason.

STAFF MEMBERS PRESENT: Executive Director Cindy Capek and Assistant Directors Brad Garrison and Lisa Small.

OTHERS PRESENT: None

President Male called the September 13, 2007 study session to order at 6:01 p.m.

1. Joint Meeting with High School

Director Capek said that the School District was interested in having a joint meeting of the two Boards and asked if October 18 was acceptable. The Board was in agreement for a meeting on October 18 at 7 p.m. They suggested that the joint agreement and the turf at the Sports and Recreation Center be items of discussion on the agenda.

2. Playground Plans

Assistant Director Garrison presented plans for two playgrounds: Kishwaukee Kiwanis Park and Huntley Park. Garrison explained the features of the sites that were designed by Recreation Concepts. The colors of the Kiwanis playground were selected to match the club's colors of blue and yellow. He discussed possible partnering with the Kishwaukee Kiwanis Club as well as the DeKalb County Community Foundation.

Commissioner Volk questioned the placement of the playground and suggested it be placed as far away possible from Lincoln Highway. Asst. Director Garrison mentioned that staff was considering some type of fencing at the Kiwanis Playground for safety reasons.

President Male expressed his support for the project and the involvement of Kiwanis.

Asst. Director Garrison then presented the design plans for a new playground at Huntley Park. He reviewed the features of the park, the ADA accessible components and general layout.

Director Capek noted that public meetings were held on Tuesday, September 11 to hear comments on the playground plans. Those in attendance were supportive of the proposed plans. There was one request for additional swings at Huntley Park.

Asst. Director Garrison stated that approximately \$50,000 of TIF funds would be utilized for the Huntley playground and \$30,000 for the Kiwanis playground. This did not include installation or landscape costs.

President Male asked about the color scheme at Huntley. It was noted by Director Capek that earth tone colors were selected to blend in with the wooded characteristics of the neighborhood.

President Male inquired about the naming rights for facilities and playgrounds. Director Capek noted that the Board Policy Manual provided general guidelines with regards to naming rights; however, there was flexibility in evaluating each situation.

President Male felt that a donor who funded 50% of a playground cost be considered in the naming process.

Director Capek asked for approval to proceed with the playground projects. The Board was in agreement.

3. Park Board Policy Manual

Director Capek reviewed the Board Policy Manual. She explained that this document would assist a newly elected commissioner to understand the roles and powers of the Board of Commissioners.

Commissioners were invited to ask questions or for clarification on a page-by-page basis. Several minor word changes were made.

Commissioner Volk questioned the policy regarding nepotism. The Commissioners all agreed to delete that section.

**DeKalb Park District
Public Meeting
September 13, 2007**

BOARD MEMBERS PRESENT: President Dave Male, Commissioners Joan Berkes Hanson, Mike Teboda and Matt Volk. Absent: Commissioner Dave Mason.

STAFF MEMBERS PRESENT: Executive Director Cindy Capek and Assistant Directors Brad Garrison and Lisa Small, Colleen Belmont, Scott deOliveira, Roger Huber, Autumn Kelly, Russ Robinson, Bill Ryder, Kevin Smith

OTHERS PRESENT: None

I. Meeting Called to Order

President Male called the September 13, 2007 public meeting to order at 7 p.m.

II. Introduction of New Staff Members

Assistant Director Small introduced Autumn Kelly, new Accounting Systems Manager, who started full-time on August 13, 2007. The board welcomed Kelly to the District.

III. Service Awards

President Male thanked Program Director Colleen Belmont for her 10 years of service to the DeKalb Park District. Director Capek highlighted Belmont's committed to her programs and Haish Gymnasium, her team effort, and desire to expand and improve recreation opportunities for the community.

President Male thanked Pete MacCabe for 10 years of service. MacCabe was unable to attend the meeting.

President Male thanked Kevin Smith for 5 years of dedicated service to the District. Assistant Director Garrison commented on a variety of projects that Smith had been involved in. He further stated that Smith was an excellent team player and very valuable to the Maintenance/Capital Projects Department and agency.

IV. Approval of Agenda

Commissioner Teboda made a motion to approve the September 13, 2007 agenda. Commissioner Volk seconded the motion and all members voted unanimously in favor.

V. Minutes from Previous Meetings

Commissioner Teboda made a motion to approve the August 9, August 14 and August 28 Board minutes. Commissioner Hanson noticed two minor typos in the August 9, 2007 board minutes. Commissioner Volk seconded the motion, with the corrections as noted, and all members voted unanimously in favor.

VI. Correspondence

Commissioner Teboda summarized several items of correspondence. He highlighted the thank you from the American Red Cross for the District's assistance in sheltering flood victims.

VII. Business from the Floor

There was none.

VIII. Old Business

A. Approve Sanitary District Easement Agreement

Assistant Director Garrison recommended that the Park Board formally approve the easement as requested by the DeKalb Sanitary District for the Lions Park lift station.

Commissioner Hanson made a motion to approve the easement agreement between the DeKalb Park District and the DeKalb Sanitary District. Commissioner Volk seconded the motion and all members voted unanimously in favor.

B. Approve Intergovernmental Agreement with Sanitary District

Assistant Director Garrison recommended that the Park Board approve the Intergovernmental Agreement with the DeKalb Sanitary District and DeKalb Park District regarding improvements to the lift station at Lions Park.

Commissioner Volk made a motion to approve the Intergovernmental Agreement with the DeKalb Sanitary District and DeKalb Park District. Commissioner Teboda seconded the motion and all members voted unanimously in favor.

IX. New Business

A. Approve Resolution to Call a Public Hearing Concerning the Intent of the Park Commissioners to Sell \$1,070,000 Limited

Assistant Director Small recommended that the Board approve Resolution 07-09 to call a public hearing concerning the intent of the Board of Park Commissioners to sell Park Bonds. She further stated that the hearing would be held at 7:15 p.m. on October 11, during the next regular Park Board meeting.

B. Approve Projects over \$10,000

There were none.

X. Financial Reports

A. Payroll and Contractual

There were no questions.

B. Purchase Orders

There were no questions.

C. Vouchers

There were no questions.

D. Budget/Actual Report

There were no questions.

XI. Committee and Staff Reports

A. IAPD-Dave Mason

Commissioner Mason was absent.

B. Ellwood House-Dave Male

Assistant Director Garrison reported that staff had began work on the porch restoration project.

C. Plan Commission-Mike Teboda

No report.

D. Nehring Center-Matt Volk

Commissioner Volk reported the opening of the Natural Selections exhibit at the Nehring Center Gallery on Friday, September 14, 2007. A reception for the artist was scheduled on Friday, September 21, 2007 from 5-7 p.m.

In October, the third annual WWII posters exhibit would be displayed.

President Male reported that the ReNew DeKalb mural was unveiled during CornFest weekend and that he has received numerous positive comments.

E. Staff Reports

Russ Robinson, Superintendent of Buena Vista, reported on flood damages to Buena Vista Golf Course. Five holes of the big course, the entire small course, and the maintenance shop were submerged in water.

Roger Huber, Superintendent of River Heights, also reported on flood damages to River Heights Golf Course and mentioned that Northern Illinois University had loaned staff a slit seeder to aid in the restoration process of the course. President Male publicly thanked NIU for the use of the equipment.

Athletic Director Bill Ryder reported on athletic programs beginning this fall. He also commented that the parking lot resurfacing and striping was complete and that the lighting project at the Sports and Recreation Center would be completed in the next few weeks. Ryder also mentioned that Jeff Myles was selected to officiate in the USSSA World Championship in Orlando.

Assistant Director Garrison reported on Corn Fest activities, the pool closing, Hopkins tennis court resurfacing, park flood damage, and improvements at the maintenance campus.

Recreation Director Colleen Belmont reported the North & South gym floors were refinished and painting of the locker room floors completed.

President Male asked Belmont about usage of the fitness center. She reported that it was very well used. Belmont also informed the board about the Park District involvement with the Chamber/CVB Kite Fest scheduled for Sunday, September 16.

River Heights Superintendent Roger Huber reported that during the flood, 10 greens were underwater and numerous holes completely flooded. He further stated that pumps and timers were damaged and being repaired. Huber and staff were re-seeding damaged turf areas.

President Male thanked the staff and especially the golf course staff for the extra efforts due to the flood.

Facility Admin/Marketing Coordinator deOliveira reported on the good attendance at the Aquatic Center and favorable revenues.

Director Capek reported that she and Assistant Director Small have been working on district wide IT upgrades. She also stated that staff would be meeting to brainstorm capital needs for the next 5 years. Director Capek also thanked the staff for extra efforts due to the flood.

XII. Adjournment

Commissioner Teboda made a motion to adjourn the September 13, 2007 public meeting at 7:46 p.m. Commissioner Hanson seconded the motion and all members voted unanimously in favor.

