

# **ORDINANCE NO. 10-02**

## **BUDGET AND APPROPRIATION ORDINANCE**

**AN ORDINANCE ADOPTING THE COMBINED ANNUAL  
BUDGET AND APPROPRIATION OF FUNDS  
FOR THE DEKALB PARK DISTRICT, DEKALB COUNTY,  
ILLINOIS FOR THE FISCAL YEAR BEGINNING ON THE FIRST  
(1ST) DAY OF MARCH, 2010 AND ENDING  
ON THE 28<sup>TH</sup> DAY OF FEBRUARY 2011**

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**BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS (“BOARD”)  
OF THE DEKALB PARK DISTRICT (“Park District”), DeKalb County, Illinois:**

**SECTION 1.** It is hereby found and determined that:

(a) This Board has heretofore caused to be prepared a combined Annual Budget and Appropriation in tentative form, which Ordinance has been conveniently available for public inspection for at least 30 days prior to final action thereon; and

(b) A public hearing was held at the Hopkins Park Community Center, 1403 Sycamore Road, DeKalb, Illinois on the 11th day of March, 2010 on said Ordinance, notice of said hearing having been given at least one (1) week prior to such hearing by publication in the Daily Chronicle, a newspaper published within the Park District; and

(c) That all other legal requirements for the adoption of the Annual Budget and Appropriation Ordinance of the Park District for the fiscal year beginning March 1, 2010 and ending February 28, 2011 have heretofore been performed.

**SECTION 2.** The following sums of money, or so much thereof as may be authorized by law for the following objects and purposes, be and the same are hereby budgeted and appropriated for the fiscal year beginning the first (1st) day of March, 2010 and ending on the 28<sup>th</sup> day of February, 2011:

<b>I. CORPORATE FUND</b>	<b>Budget (\$)</b>	<b>Appropriation (\$)</b>
<b>A. ADMINISTRATIVE DEPARTMENT</b>		
Salaries & Wages	<b>\$264,825</b>	<b>\$264,825</b>
Commissioner's Expenses	<b>3,500</b>	<b>3,500</b>
Attorneys' Fees	<b>10,000</b>	<b>10,000</b>
Publication of Legal Notices	<b>1,000</b>	<b>1,000</b>
Employee Group Health Insurance	<b>27,402</b>	<b>27,402</b>
Marketing	<b>20,000</b>	<b>20,000</b>
Meetings	<b>1,000</b>	<b>1,000</b>
Memberships and Association Fees	<b>12,430</b>	<b>12,430</b>
Computer Services	<b>30,488</b>	<b>30,488</b>
Telephone	<b>8,400</b>	<b>8,400</b>
Fireworks	<b>7,700</b>	<b>7,700</b>
Corn Fest	<b>5,000</b>	<b>5,000</b>
Movies in the Park	<b>5,100</b>	<b>5,100</b>
Copier Services	<b>3,630</b>	<b>3,630</b>
Education & Staff Development	<b>7,752</b>	<b>7,752</b>
Bank Charges	<b>1,200</b>	<b>1,200</b>
Postage & Office Supplies	<b>13,000</b>	<b>13,000</b>
<b>ADMINISTRATIVE DEPARTMENT TOTAL</b>	<b>\$422,427</b>	<b>\$422,427</b>
<b>B. HOPKINS COMMUNITY CENTER</b>	<b>Budget (\$)</b>	<b>Appropriation (\$)</b>
Salaries & Wages	<b>\$30,022</b>	<b>\$30,022</b>
Employee Group Health Insurance	<b>3,220</b>	<b>3,220</b>
Marketing	<b>2,000</b>	<b>2,000</b>
Education & Staff Development	<b>500</b>	<b>500</b>
Telephone	<b>447</b>	<b>447</b>
Natural Gas	<b>8,000</b>	<b>8,000</b>
Electricity	<b>7,000</b>	<b>7,000</b>
Cost of Sales	<b>11,000</b>	<b>11,000</b>
Equipment Repairs	<b>3,000</b>	<b>3,000</b>
Maintenance Contractual	<b>5,000</b>	<b>5,000</b>
Maintenance Supplies	<b>4,500</b>	<b>4,500</b>
<b>HOPKINS COMMUNITY CENTER TOTAL</b>	<b>\$74,689</b>	<b>\$74,689</b>
<b>C. PARK MAINTENANCE</b>	<b>Budget (\$)</b>	<b>Appropriation (\$)</b>
Salaries & Wages	<b>\$400,211</b>	<b>\$400,211</b>
Employee Group Health Insurance	<b>53,976</b>	<b>53,976</b>
Education & Staff Development	<b>2,000</b>	<b>2,000</b>
Computer Supplies & Services	<b>2,000</b>	<b>2,000</b>
Telephones	<b>4,000</b>	<b>4,000</b>
Natural Gas	<b>10,000</b>	<b>10,000</b>

Water/ Sewer	3,000	3,000
Electricity	18,000	18,000
Fuel	32,000	32,000
Garbage	7,500	7,500
Equipment Repairs	35,000	35,000
Maintenance Contractual	16,000	16,000
Maintenance Supplies	50,000	50,000
Safety Supplies	6,000	6,000
Landscaping	7,000	7,000
<b>PARK MAINTENANCE TOTAL</b>	<b>\$646,687</b>	<b>\$646,687</b>
<b>I. CORPORATE FUND TOTAL</b>	<b><u>\$1,143,803</u></b>	<b><u>\$1,143,803</u></b>

<b>II. RECREATION FUND</b>	<b>Budget (\$)</b>	<b>Appropriation (\$)</b>
<b>A. RECREATION DEPARTMENT</b>		
Salaries & Wages	\$103,618	\$103,618
Employee Group Health Insurance	175	175
Education & Staff Development	1,215	1,215
Computer Supplies & Services	2,075	2,075
Marketing	21,650	21,650
Office Supplies & Postage	3,142	3,142
Program Expenses	100,900	100,900
Telephones	3,820	3,820
Natural Gas	7,200	7,200
Water/ Sewer	1,728	1,728
Electricity	9,000	9,000
Maintenance & Operations	17,564	17,564
<b>RECREATION DEPARTMENT TOTAL</b>	<b>\$272,087</b>	<b>\$272,087</b>
<b>B. ATHLETIC DEPARTMENT</b>	<b>Budget (\$)</b>	<b>Appropriation (\$)</b>
Salaries & Wages	\$244,128	\$244,128
Employee Group Health Insurance	9,955	9,955
Education & Staff Development	2,500	2,500
Computer Supplies & Services	2,000	2,000
Marketing	5,000	5,000
Office Supplies & Postage	5,000	5,000
Program Expenses	154,000	154,000
Telephones	7,000	7,000
Natural Gas	25,000	25,000
Water/ Sewer	1,500	1,500
Electricity	25,000	25,000
Maintenance & Operations	57,200	57,200
<b>ATHLETIC DEPARTMENT TOTAL</b>	<b>\$538,283</b>	<b>\$538,283</b>

<b>C. CONCESSIONS DEPARTMENT</b>		
Salaries & Wages	<b>\$13,000</b>	<b>\$13,000</b>
Cost of Sales	<b>17,000</b>	<b>17,000</b>
<b>CONCESSIONS DEPARTMENT TOTAL</b>	<b>\$30,000</b>	<b>\$30,000</b>
<b>II. RECREATION FUND TOTAL</b>	<b><u>\$840,370</u></b>	<b><u>\$840,370</u></b>

<b>III. AUDIT FUND</b>	<b>Budget (\$)</b>	<b>Appropriations (\$)</b>
Allocated Salaries	<b>\$5,000</b>	<b>\$5,000</b>
Audit of Park District Accounts	<b>19,000</b>	<b>19,000</b>
Audit Supplies & Postage	<b>600</b>	<b>600</b>
<b>III. AUDIT FUND TOTAL</b>	<b><u>\$24,600</u></b>	<b><u>\$24,600</u></b>

<b>IV. INSURANCE FUND</b>	<b>Budget (\$)</b>	<b>Appropriations (\$)</b>
Liability & Workers Comp Insurance	<b>\$108,000</b>	<b>\$108,000</b>
Unemployment Insurance	<b>20,000</b>	<b>20,000</b>
Risk Management	<b>20,800</b>	<b>20,800</b>
<b>IV. INSURANCE FUND TOTAL</b>	<b><u>\$148,800</u></b>	<b><u>\$148,800</u></b>

<b>V. SOCIAL SECURITY FUND</b>	<b>Budget (\$)</b>	<b>Appropriations (\$)</b>
Employer's share of social security taxes	<b>\$175,750</b>	<b>\$175,750</b>
<b>V. SOCIAL SECURITY FUND TOTAL</b>	<b><u>\$175,750</u></b>	<b><u>\$175,750</u></b>

<b>VI. ILLINOIS MUNICIPAL RETIREMENT FUND</b>	<b>Budget (\$)</b>	<b>Appropriations (\$)</b>
Participation in the Illinois Municipal Retirement Fund, as provided 40 ILCS 5/7-101	<b>\$260,000</b>	<b>\$260,000</b>
<b>VI. ILLINOIS MUNICIPAL RETIREMENT FUND TOTAL</b>	<b><u>\$260,000</u></b>	<b><u>\$260,000</u></b>

<b>VII. MUSEUM FUND</b>	<b>Budget (\$)</b>	<b>Appropriations (\$)</b>
Allocated Maintenance Wages	<b>\$29,000</b>	<b>\$29,000</b>
Utilities	<b>44,000</b>	<b>44,000</b>
Marketing & Office supplies	<b>1,500</b>	<b>1,500</b>
Maintenance & Operations	<b>50,000</b>	<b>50,000</b>
Contractual Staff	<b>8,040</b>	<b>8,040</b>
<b>VII. MUSEUM FUND TOTAL</b>	<b><u>\$132,540</u></b>	<b><u>\$132,540</u></b>

<b>VIII. SPECIAL RECREATION FUND</b>	<b>Budget (\$)</b>	<b>Appropriations (\$)</b>
Kishwaukee SRA Contribution	<b>\$100,500</b>	<b>\$100,500</b>
Allocated Wages	<b>5,000</b>	<b>5,000</b>
Computer Services	<b>500</b>	<b>500</b>
Capital Improvements	<b>50,000</b>	<b>50,000</b>
ADA Audit	<b>25,000</b>	<b>25,000</b>
<b>VIII. SPECIAL RECREATION FUND TOTAL</b>	<b><u>\$181,000</u></b>	<b><u>\$181,000</u></b>

<b>IX. CAPITAL PROJECTS FUND</b>	<b>Budget (\$)</b>	<b>Appropriations (\$)</b>
Salaries & Wages	<b>\$291,776</b>	<b>\$291,776</b>
Employee Group Health Insurance	<b>23,488</b>	<b>23,488</b>
Education & Staff Development	<b>2,500</b>	<b>2,500</b>
Computer Supplies & Services	<b>1,000</b>	<b>1,000</b>
Office Supplies & Postage	<b>500</b>	<b>500</b>
Telephones	<b>1,500</b>	<b>1,500</b>
Construction Supplies	<b>5,000</b>	<b>5,000</b>
Tree Replacement	<b>5,000</b>	<b>5,000</b>
Equipment	<b>80,000</b>	<b>80,000</b>
Park Improvements	<b>265,500</b>	<b>265,500</b>
Enterprise Contributed Capital	<b>153,120</b>	<b>153,120</b>
Playground Grant Project	<b>74,000</b>	<b>74,000</b>
Bond Service Fees	<b>10,000</b>	<b>10,000</b>
<b>IX. CAPITAL PROJECTS FUND TOTAL</b>	<b><u>\$913,384</u></b>	<b><u>\$913,384</u></b>

<b>X. DEBT SERVICE FUND</b>	<b>Budget (\$)</b>	<b>Appropriations (\$)</b>
Bond Principal Payments	<b>\$1,325,000</b>	<b>\$1,325,000</b>
Bond Interest Payments	<b>140,383</b>	<b>140,383</b>
<b>X. DEBT SERVICE FUND TOTAL</b>	<b><u>\$1,465,383</u></b>	<b><u>\$1,465,383</u></b>

## SUMMARY OF FUNDS

<b>I. CORPORATE FUND</b>	<b>\$1,143,803</b>
<b>II. RECREATION FUND</b>	<b>840,370</b>
<b>III. AUDIT FUND</b>	<b>24,600</b>
<b>IV. INSURANCE FUND</b>	<b>148,800</b>
<b>V. SOCIAL SECURITY FUND</b>	<b>175,750</b>
<b>VI. ILLINOIS MUNICIPAL RETIREMENT FUND</b>	<b>260,000</b>
<b>VII. MUSEUM FUND</b>	<b>132,540</b>
<b>VIII. SPECIAL RECREATION FUND</b>	<b>181,000</b>
<b>IX. CAPITAL PROJECTS FUND</b>	<b>913,384</b>
<b>X. DEBT SERVICE FUND</b>	<b>1,465,383</b>
<b>TOTAL SUMMARY OF ALL FUNDS</b>	<b><u>\$5,285,630</u></b>

Each of said sums of money and the aggregate thereof are deemed necessary by this Board to defray the necessary expenses and liabilities of this District during the fiscal year beginning March 1, 2010 and ending February 28, 2011 for the respective purposes set forth.

All unexpended balances of the appropriations for the fiscal year ended February 28, 2011 and prior years are hereby specifically re-appropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, in making this appropriation in accordance with applicable law.

The receipts and revenue of said District derived from sources other than taxation and not specifically appropriated, shall constitute the general corporate fund and shall first be placed to the credit of such fund.

**SECTION 3.** The following determinations have been made and are hereby made a part of the aforesaid budget:

- a. An estimate of the cash on hand at the beginning of the fiscal year is expected to be \$2,326,992.
- b. An estimate of the cash expected to be received during the fiscal year from all sources is \$6,645,103.
- c. An estimate of the expenditures contemplated for the fiscal year is \$6,411,525.
- d. An estimate of the cash expected to be on hand at the end of the fiscal year is \$2,560,570.
- e. An estimate of the amount of taxes to be received during the fiscal year is \$3,516,750.

**SECTION 4.** The receipts and revenues of the DeKalb Park District derived from sources other than taxation and not specifically appropriated, and all unexpended balances from the preceding fiscal year not required for the purposes for which they were appropriated and levied, shall constitute the General Fund and shall first be placed to the credit of such fund.

**SECTION 5.** All ordinances or parts of ordinances conflicting with any of the provisions of this ordinance be, and the same are hereby, repealed to the extent of such conflict. If any item or portion thereof of this budget and appropriation ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such items or the remaining portion of this ordinance.

**SECTION 6.** This ordinance shall be in full force and effect immediately upon its passage.

**PASSED** this 11<sup>th</sup> day of March, 2010.

**AYES:** Hanson, Mason, Volk, Teboda, Young

**ABSENT:** none

**NAYS:** none

**ABSTAIN:** none

**DEKALB PARK DISTRICT**

By: \_\_\_\_\_  
J. Matt Volk, Board President

**ATTEST:**

\_\_\_\_\_  
Phil Young, Board Secretary

[SEAL]

STATE OF ILLINOIS        )  
  ) SS.  
COUNTY OF DEKALB     )

**CERTIFICATION**

I, \_\_\_\_\_, do hereby certify that I am the duly qualified and acting Secretary of the DeKalb Park District in the county and state aforesaid, and, as such Secretary, I am the keeper of the records and files of the Board of Commissioners of the Park District. I do further certify that the attached and foregoing is a true and complete copy of

**ORDINANCE 10-02**  
**The Combined Annual Budget and Appropriation Ordinance**  
of the DeKalb Park District, DeKalb County, Illinois  
for the Fiscal Year beginning March 1, 2010 and ending February 28, 2011

As adopted by the Board of Commissioners at its properly convened meeting held on the 11<sup>th</sup> day of March, 2010, as appears from the official records of the DeKalb Park District in my care and custody.

\_\_\_\_\_  
Phil Young, Board Secretary

[SEAL]