

MINUTES
DeKalb Park District
Board of Commissioners Meeting
April 16, 2015
Hopkins Park Community Center
1405 Sycamore Road, DeKalb, IL

Study Session

Call to Order: President Phil Young called the Study Session to order at 6:00 p.m.

Board members present: President Phil Young, Commissioner Dean Holliday, Commissioner Keith Nyquist, Commissioner Bryant Irving and Commissioner Dag Grada.

Staff Members Present: Executive Director Jason Mangum, Superintendent of Finance Lisa Small, Recreation Supervisor Collen Belmont, Superintendent of Recreation Amy Doll, Superintendent of Parks and Development Mat Emken, Superintendent of Golf Operations Roger Huber, Scott deOliveira and Bill Ryder.

Approval of Agenda: Commissioner Irving made a motion to approve the agenda, seconded by Commissioner Grada. Motion carried by voice vote.

Bandshell Discussion

Director Jason Mangum discussed the condition of the bandshell and the work that needs to be done with it. Also, he discussed the direction that the bandshell faces. He added that \$10,000 was budgeted to do improvements on the bandshell and he distributed a schematic to the Board.

The schematic suggested moving the bandshell across the road, and discussed a new stage, parking, bathrooms, possible “green room,” and concrete and grass seating. Director Mangum advised that this would be a two year project and cost approximately \$250,000.

President Young asked about a floor plan. Director Mangum advised that they do not have that yet. President Young also asked about trees. Director Mangum advised that most of the trees would be saved.

Commissioner Holliday asked about the old bandshell. Director Mangum advised that the old bandshell would be removed and turned into green space. The Board also discussed seating. Director Mangum advised that there will be some sort of seating in the first three rows, but there will be an area for lawn chairs, adding that this will be a performing arts pavilion.

President Young asked about the Dee Palmer statue. Director Mangum advised that the statue will be moved to the new bandshell.

Dog Park Location Discussion

Superintendent of Parks and Development Mat Emken discussed the two final locations. He advised that staff is recommending the Katz location. He discussed the scope of work plans.

Mr. Emken advised that site work could begin almost immediately.

Commissioner Irving asked about the hours. Director Mangum advised that it would typically close at dusk, but could be later because there are lights.

Commissioner Holliday asked if the area could be expended. Mr. Emken said that it might be difficult to expand the area.

Commissioner Grada asked if the entrance could be moved. Mr. Emken advised that the slope between the two areas is pretty drastic and would require a lot more work.

Commissioner Nyquist asked about stages of the work. Mr. Emken advised the Board of the different stages that would work with the baseball games and the skate park.

President Young asked about re-aiming the lights and if any lights would be removed. Mr. Emken advised that all lights will remain.

The Board also discussed fencing.

Consensus from the Board was to move forward with the project at Katz Park.

80th Anniversary Logo Discussion

Director Mangum advised that this year technology will be offered within the District. He also advised that a new website is going to be launched within a month. He added that the company that is working on the website is working on a new logo. Staff was not happy with the logos that the company came up with, so they are now working with a local company. Director Mangum advised that the gazebos in the parks are important to the District, so the gazebo will be part of the new logo. He distributed a draft of a new logo. The anniversary logo will include the tag line "80th Anniversary 1935-2015," and after the anniversary the normal tag line will replace the anniversary tag line.

Commissioners liked the concept, but Commissioner Holliday said he likes the pine trees in the current logo. Director Mangum advised that you could use the gazebo as the main logo and add pine trees for outdoor events, golf clubs for golf events, etc.

Commissioner Irving said that he thinks it needs to have pine trees in the logo.

Commissioner Grada asked why there is a gazebo in the current logo. Roger Huber advised that there was a contest in the 80's and the winner came up with the current logo.

Commissioner Irving asked if a new logo can be made with trees and bring it back to the Board. Consensus was to go forward with the new logo.

Intergovernmental Agreement with Sycamore Park District

Director Mangum advised that the District is looking to enter into an agreement with Sycamore Park District because Sycamore is going to be building a new community center and they would like Sycamore residents to use DeKalb's properties during construction.

Commissioner Nyquist asked about concurrent courses. Superintendent Amy Doll advised that all the classes would be done through DeKalb Park District, but Sycamore residents will be able to register for classes and not pay the non-resident fee. Commissioner Holliday had concerns about having too many people for classes. Superintendent Doll advised that it would be a good thing to have happen.

President Young asked about the August 1st date. Amy Doll advised that Sycamore will be running their classes in Sycamore until then.

Commissioner Irving said he thought it was a good gesture to work with Sycamore on this agreement.

ADJOURNMENT

President Young adjourned the study session at 6:49 p.m.

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Public Hearing

Call to Order: President Phil Young called the Public Hearing to order at 7:01 p.m.

Board members present: President Phil Young, Commissioner Bryant Irving, Commissioner Dean Holliday, Commissioner Dag Grada, and Commissioner Keith Nyquist.

Staff Members Present: Executive Director Jason Mangum, Superintendent of Finance Lisa Small, Recreation Supervisor Collen Belmont, Superintendent of Recreation Amy Doll, Superintendent of Parks and Development Mat Emken, Superintendent of Golf Operations Roger Huber, Park Foreman Josh Clark, Food and Clubhouse Manager Jane Holdridge, and Autumn Kelly Accounting Systems Manager.

Public Hearing to Receive Public Comments Concerning the Proposed Amended Budget and Appropriation for the DeKalb Park District, Fiscal Year 3/1/2014 to 2/29/2015

President Young asked if there were any comments on the proposed budget. Hearing none, President Young closed the public hearing at 7:03 p.m.

MINUTES
DEKALB PARK DISTRICT
BOARD OF COMMISSIONERS
Thursday, April 16, 2015
Hopkins Park Community Center
1403 Sycamore Rd., DeKalb, IL

Public Meeting Immediately Following Public Hearing

- I.** President Phil Young called the meeting to order at 7:04

Board members present: President Phil Young, Commissioner Dean Holliday, Commissioner Keith Nyquist, Commissioner Bryant Irving and Commissioner Dag Grada.

Staff Members Present: Executive Director Jason Mangum, Superintendent of Finance Lisa Small, Recreation Supervisor Collen Belmont, Superintendent of Recreation Amy Doll, Superintendent of Parks and Development Mat Emken, Superintendent of Golf Operations Roger Huber, Scott deOliveira, and Autumn Kelly.

- II.** Action on the Agenda

Commissioner Holliday made a motion to approve the agenda, seconded by Commissioner Irving. Motion carried by voice vote.

- III.** Action on Minutes from Previous Meetings

- a. Study Session, Public Hearing and Public Meeting of March 19, 2015

Commissioner Nyquist made a motion to approve the minutes of the Study Session, the Public Hearing, and the Public Meeting of March 19, 2015, seconded by Commissioner Grada. Motion carried by voice vote.

- b. Executive Session Minutes of November 13, 2014 and February 12, 2015, and March 19, 2015.

Commissioner Irving made a motion to approve the above executive session minutes, seconded by Commissioner Holliday. Motion carried by voice vote.

- IV.** Correspondence

None.

- V.** Public Comments

Former Mayor Bessie Chronopolous said that she was very proud of the good work that the Board is doing.

VI. Old Business

- a. Action on Ordinance 15-08: Amended Budget Appropriations for the Fiscal Year March 1, 2014 to February 28, 2015.

Commissioner Nyquist made a motion to approve Ordinance 15-08: Amended Budget and Appropriations for the Fiscal Year March 1, 2014 to February 28, 2015, seconded by Commissioner Irving. Motion carried by roll call vote. Aye: Holliday, Nyquist, Irving, Grada, Young. Nay: None. (5-0-0)

VII. New Business

- a. Action on Resolution 15-09: Adopt Early Retirement Incentive

Commissioner Holliday made a motion to approve Resolution 15-09: Adopt Early Retirement Incentive, seconded by Commissioner Irving.

Director Mangum advised that this was vetted through IMRF and was looked at by the District's attorney. He also advised that this program would start June 30, 2015 and employees would have one year to take advantage of the early retirement incentive.

Motion carried by roll call vote. Aye: Nyquist, Irving, Grada, Holliday, Young. Nay: None. (5-0-0)

- b. Action on Resolution 15-10: Adopt Amortization Period for Early Retirement Incentive

Commissioner Grada made a motion to approve Resolution 15-10: Adopt Five Year Amortization Period for IMRF Early Retirement Incentive, seconded by Commissioner Irving.

Director Mangum advised that staff recommends adopting a five year amortization period to reduce the total interest cost paid. He also advised that there will be no penalty to pay this off early.

Motion carried by roll call vote. Aye: Irving, Grada, Holliday, Nyquist, Young. Nay: None. (5-0-0)

- c. Action on Resolution 15-11: Intergovernmental Agreement with Sycamore Park District

Commissioner Nyquist made a motion to approve Resolution 15-11: Authorizing an Intergovernmental Agreement cooperative effort with the Sycamore Park District, seconded by Commissioner Irving.

Director Mangum advised that this agreement provides the benefit to Sycamore Park District residents of continued access to recreation programming at a residential rate during construction of their new facility.

Motion carried by roll call vote. Aye: Grada, Holliday, Nyquist, Irving, Young.
Nay: None. (5-0-0)

Commissioner Nyquist advised that Park District staff reached out to Rochelle Park District after the storm and sent staff to Rochelle to help with the clean-up effort.

VIII. Financial Reports

- a. Action on Invoices for Payment
- b. Monthly Financial Summary
- c. Purchase Orders
- d. Budget/Actual Report

Commissioner Irving made a motion to approve payment of March open invoices totally \$66,334.02, seconded by Commissioner Holliday.

Commissioner Irving asked about a bill for sunglasses. Superintendent Holdridge advised that they are to be sold in the golf shop.

Motion carried by roll call vote. Aye: Holliday, Nyquist, Irving, Grada, Young. Nay: None. (5-0-0)

IX. Committee and Staff Reports

- a. Ellwood House

Director Mangum advised that the bid opening for the extra parking spaces project is April 1st, with the project to begin by July 1st. He also advised that the Ellwood House is looking for a caretaker.

- b. Plan Commission

Commissioner Nyquist advised that the Planning Commission approved a special use permit for a skate board training facility in the old Fargo Theater on East Lincoln Hwy. He also discussed the upgrade to the pool and community room at University Village. He also advised that the Planning Commission denied a permit for a cell tower on South 7th Street.

- c. Trails & Trees Committee

None.

- d. Staff

Superintendent Emken advised that on Tuesday six staff members went to Skare Park in Rochelle with equipment.

X. Adjourn Public Meeting

Commissioner Irving made a motion to adjourn the public meeting, seconded by Commissioner Holliday. Motion carried by voice vote.

Meeting adjourned at 7:32 p.m.