

**DeKalb Park District**  
**May 12, 2011**  
**Study Session**

**BOARD MEMBERS PRESENT:** President Matt Volk and Commissioners Dave Mason, Mike Teboda and Phil Young. Commissioner Joan Berkes Hanson was absent.

**STAFF MEMBERS PRESENT:** Director Cindy Capek, Asst. Directors Brad Garrison and Lisa Small, and Roger Huber.

**OTHERS PRESENT:** John McGovern, RAC President

President Volk called the May 12, 2011 study session to order at 6:05 p.m.

**Access Audit Presentation-John McGovern, Recreation Accessibility Consultants**

Mr. McGovern was present at the Study Session to review the final access audit report submitted by his firm to the District.

Mr. McGovern gave an overview of the ADA rules and standards. Conclusions and recommendations were summarized addressing the 2010-2011 Audit of Sites and Facilities of the District.

Specific topics from the report that Mr. McGovern addressed were playground accessibility, changes in levels and gaps, electronic personal assistive mobility devices (EPAMDs), employee work areas, parking stall dimensions, detectable warnings, signage, and restrooms.

Commissioner Mason asked about implementation of deficiency corrections. Mr. McGovern stated that a plan could be adopted that phases in compliance standards. The District should demonstrate they are acting in good faith to resolve items that should be addressed.

He further recommended that one of the priorities should be playground surfacing and pool entrance accessibility.

Commissioner Mason asked what will happen to those small Districts that have minimal financial resources. McGovern replied that all Districts are required to comply with Title II of the ADA regulation and that every access deficit must be identified. For every deficit identified, a solution must also be identified.

Commissioner Teboda asked about door closers that are not compliant. McGovern explained how to measure the pounds of force with a gauge and recommended that staff perform door closer maintenance checks on a regular basis.

Commissioner Teboda stated that he is confident that District staff can accomplish the compliance requirements.

Director Capek commended McGovern and his firm for the report they submitted to the District. McGovern thanked the Board and invited them to contact him if they had any questions.

President Volk asked about recreation accessibility for program accommodation such as adjustable basketball rims or pool flotation devices. McGovern replied that he is aware of only one instance in which basketball rims were installed to accommodate a disabled player. He further said that a Coast Guard approved personal flotation device should be allowed to be used. Director Capek said that the District already has coast guard approved flotation devices and if necessary could purchase additional devices to accommodate a variety of sizes.

McGovern encouraged the Board and staff to call or e-mail him with any questions.

Commissioner Young posed the question about the cost/benefit of spending funds on the pool facility which may be replaced in the near future.

Director Capek replied that the deficiencies at the pool facility were more related to locker rooms.

The study session ended at 7:08 p.m.

**DeKalb Park District  
May 12, 2011  
Public Meeting**

**BOARD MEMBERS PRESENT:** President Matt Volk and Commissioners Dave Mason, Mike Teboda and Phil Young. Commissioner Joan Berkes Hanson was absent.

**STAFF MEMBERS PRESENT:** Director Cindy Capek, Asst. Directors Brad Garrison and Lisa Small, and Roger Huber.

**OTHERS PRESENT:** None.

**I. Meeting Called to Order**

President Volk called the May 12, 2011 public meeting to order at 7:10 p.m.

**II. Approval of Agenda**

Commissioner Teboda made a motion to approve the May 12, 2011 agenda. Commissioner Young seconded the motion and all members voted unanimously in favor.

**III. Approve Minutes from Previous Meetings**

Commissioner Teboda made a motion to approve the April 14, 2011 study session, public meeting, and executive session board minutes. Commissioner Young seconded the motion and all members voted unanimously in favor.

**IV. Correspondence**

President Volk acknowledged a letter from Sandra Feldt commending David Arroyo, a park district swim instructor, on his ability to teach and create a positive experience for her son. President Volk also acknowledged a positive comment on a Buena Vista comment card.

**V. Business from the Floor**

There was none.

**VI. Old Business**

**A. Approve ADA Grievance Procedures**

Director Capek summarized a proposed grievance procedure to meet the requirements of the ADA for the public to file a complaint alleging discrimination on the provision of services, activities, programs, or benefits by the DeKalb Park District. This procedure will be posted on the District's website and will be available at all locations.

Commissioner Young made a motion to approve the DeKalb Park District Grievance Procedures under the American with Disabilities Act. Commissioner Teboda seconded the motion and all members voted unanimously in favor.

### **B. Approve Procedure for Public Participation in Park Board Meetings**

The Board considered adopting procedures for the public to comment at public meetings of the District. The procedures will be posted on the District website.

Commissioner Teboda made a motion to approve the Procedures for Public Participation in Park Board Meetings. Commissioner Mason seconded the motion and all members voted unanimously in favor.

### **C. Discuss Financing Options for River Heights Irrigation System**

Assistant Director Small presented three financing options for a \$125,000 project to replace the irrigation pumps and controllers at River Heights Golf Course. Two local banks provided quotes for bank loan interest rates. The third option was to enter into an equipment lease for 5 years. Interest cost would be substantially less with this option. Small explained that the interest cost of \$2,200 per year would be a minimal impact on River Height's department budget and the benefits would outweigh that cost.

Commissioner Teboda asked if the District has the financial resources to pay the lease. Small replied that the 5 year Capital Plan contains \$25,000 per year for the next 5 years to be utilized for this project.

Golf Course Superintendent Huber stated that the equipment would be installed in the fall to be ready for the upcoming spring. Director Capek explained that the project would require a more in-depth analysis; the engineering and specifics of the scope of the project are not yet known.

Director Capek asked the Board if they agreed to have staff proceed in the research of needed equipment and costs for the project.

The Board's consensus was to move forward researching the project.

## **VII. New Business**

### **A. Administer Oath of Office**

President Volk administered the Oath of Office to Phil Young, who was elected to the office of Park Board Commissioner at the April 5, 2011 general election.

### **B. Election of Park Board Officers**

Commissioner Mason made a motion to approve the following slate of officers/officials for 2011-2012:

President: Mike Teboda

Vice-President: Joan Berkes Hanson

Secretary: Phil Young  
Treasurer: Matt Volk  
Commissioner: Dave Mason

Derke Price, Attorney with the firm of Ancel, Glink, Diamond, DiCianni, & Krafthefer, P.C for legal services and Cindy Capek and Lisa Small as KSRA representatives.

Commissioner Teboda seconded the motion and all members voted unanimously in favor. Mike Teboda then took over presiding over the remainder of the meeting as Board President.

**C. Approve the Nehring Gallery License Agreement with DeKalb Area Agricultural Heritage Association, Inc.**

Director Capek explained that a new license agreement was prepared to reflect the creation of a new entity called the DeKalb Area Agricultural Heritage Association, Inc. taking over the management of the exhibit at the gallery.

President Teboda asked if there was an increase in rent charged to the group. Director Capek replied that currently rent was not being charged.

Commissioner Mason stated that the gallery and Association are an asset to the District and that allowing the Association to utilize the Nehring Center free of charge was good public relations for the District.

Commissioner Young made a motion to approve the License Agreement between the DeKalb Park District and the DeKalb Area Agricultural Heritage Association, Inc. Commissioner Mason seconded the motion and all members voted unanimously in favor.

**D. Approve Ellwood House Caretaker**

The Park Board considered the placement of Scott Tews as the Historic Site and Collections Caretaker of the Ellwood House.

Commissioner Volk made a motion to approve Scott Tews as the Caretaker for the Ellwood House. Commissioner Mason seconded the motion and all members voted unanimously in favor.

**VIII. Financial Reports**

**A. Cash & Investment**

There were no questions.

**B. Purchase Orders**

There were no questions.

### **C. Invoices**

The Board reviewed and approved the list of bills totaling \$79,639.25.

### **D. Budget/Actual Report**

There were no questions.

## **IX. Committee and Staff Reports**

### **A. IAPD-Dave Mason**

Commissioner Mason stated that he had nothing to report on IAPD.

### **B. Ellwood House-Cindy Capek**

Director Capek commented on activities at the Ellwood House

### **C. Plan Commission- Mike Teboda**

No report.

Director Capek informed the Park Board about the upcoming Memorial Day events and the Scholarship Golf Outing. Lastly, Capek asked the Board if they would be available to meet at 5:30 p.m. for an extended study session. The Board was in agreement.

## **X. Adjourned Public Meeting**

At 7:49 p.m. Commissioner Young made a motion to adjourn the May 12, 2011 public meeting. Commissioner Mason seconded the motion and all members voted unanimously in favor.