

**MINUTES**  
**DeKalb Park District**  
**Study Session of the Board of Commissioners**  
**November 17, 2016**  
**Ellwood House Visitor's Center**  
**509 N. 1<sup>st</sup> Street, DeKalb, IL**

**Study Session**  
**6:00 p.m.**

- I. Meeting Call to Order and Roll Call:** President Phil Young called the Study Session to order at 6:00 p.m.

**Board members present:** President Phil Young, Commissioner Dean Holliday, Commissioner Keith Nyquist, Commissioner Bryant Irving, and Commissioner Dag Grada.

**Staff Members Present:** Executive Director Amy Doll, Superintendent of Parks & Development Mat Emken, Superintendent of Finance & Administration Karin Johns, Marketing & Communications Manager Scott deOliveira, Human Resource & Payroll Manager Autumn Kelly, Superintendent of Recreation Bill Ryder, Superintendent of Golf Shane Bays, Food and Clubhouse Manager Jane Holdridge, and Administrative Assistant Emily Bidstrup.

**II. FY2018 Capital Projects Discussion**

Executive Director Amy Doll provided a list of capital projects for the Board's review. Superintendent of Finance & Administration Karin Johns went over the list and explained the color coding of the list. Ms. Doll explained that the Board will have a more lengthy conversation at a later date.

President Phil Young had some questions about some items on the list, but was aware that there will be further conversations. The Board discussed what items were purchased with a previous OSLAD grant. Superintendent of Parks & Development Mat Emken advised that only the land was purchased with the previous OSLAD grant.

Commissioner Dean Holliday asked about the trail underneath the river. Ms. Doll said that the City of DeKalb is putting in the trail, but the District will maintain the trail. Commissioner Holliday said that he feels that the City is getting the grant and the glory and the District is getting the maintenance of the trail.

Commissioner Holliday asked about the status of the maintenance campus. Ms. Doll said that the construction of the maintenance campus will come from funds that are rolled over from the previous fiscal year.

### III. FY2018 Service Fees & Rental Rates

Marketing & Communications Manager Scott deOliveira provided a handout that talked about staff review of service and rental fees. He gave the Board an overview of the handout.

The following items were briefly discussed:

- Increasing the conference room rate and the field house rental rate
- Haish meeting rooms increase
- Soccer field rental increase

President Young asked about baseball leagues decreasing. Superintendent of Recreation Bill Ryder said that the rate was very cheap for an all-day rental, adding that although it is being increased it is still lower than other areas.

Other items discussed:

- Pool – leaving evening rentals the same
- Terrace room - \$25 increase to prime rental rate
- Shelters – no increase
- River Heights – He doesn't have those numbers yet

Commissioner Holliday asked about how many hours covers the rate. Mr. deOliveira said that there is an hourly rate and a daily rate. Mr. Ryder said that Katz Park has been added to the rental list, adding that the Field House would see a \$10 increase.

Commissioner Holliday asked how many kids play soccer on Saturdays. Mr. Ryder said that on Friday, Saturday and Sunday there are 105 teams, many of those are non-resident teams.

Mr. deOliveira summarized the history of the past rates for golf, gave comparisons of what other courses charge. He said that staff has discussed a possible new structure. He added that rounds are up this year because of the remarkable change in conditions of the course. Mr. deOliveira said that the following rates would increase: Season memberships - \$10 increase, eliminating the limited passes – grandfathering in those that currently have limited passes. Trail fees – increase from \$300 to \$400. Only 6 or 7 people that have purchased trail fees.

Commissioner Irving asked about a discount for veterans. Mr. deOliveira said that giving a discount to veterans for memberships has not been discussed. President Young asked how many veterans have participated in the discount. Ms. Doll pointed to a report that talks about veterans and discounts.

Mr. deOliveira went on to discuss the following rate increases:

- Buena Vista - Increase daily adult rate
- Increase the youth resident rate
- Veterans' rate for daily would be \$8 instead of \$12
- Better quality club rentals, increasing that rate
- Eliminating the non-resident daily fees at both courses
- River Heights – adding a weekday rate, a weekend rate and a twilight rate

Executive Director Amy Doll thanked staff for researching this item.

#### **IV. Health Insurance Philosophy**

Ms. Doll went over the history of what the employee pays and what the District pays. Mrs. Johns went over the different philosophies of employee health insurance rates. She said that employees can also opt-out of the health insurance plan, adding that this would be for next year because open enrollment is December 2<sup>nd</sup>.

President Young asked about the populations of the agencies on the comparisons and premiums. Ms. Johns said that she does not have those figures at this time. President Young asked if this was something that she wanted the Board to look at for the future or for now. Ms. Johns said that this would be for the future.

Commissioner Nyquist asked if there would be an impact on the District if there are changes in the Affordable Care Act. Ms. Johns said there wouldn't be much of an impact.

#### **V. Kishwaukee Special Recreation Association Update**

Ms. Doll advised that the KSRA was approached by Rochelle and Sandwich to join the association. She added that if this moves forward, the agreement with the KSRA would need to be amended.

Julie Eggleston, Executive Director of KSRA, explained that their Board has voted to take on the two municipalities to the KSRA. Commissioner Holliday asked how much more money would be added. Julie said that Sandwich would be over \$25,000 per year and Flagg-Rochelle would be \$48,700. Commissioner Holliday asked if we have the facilities to handle the increase. Mrs. Eggleston said that there would most likely be an increase in staff and the facilities are very nice and large enough to handle the additions.

#### **VI. Dog Park Discussion**

Ms. Doll advised that a decision was made in the spring that in order to save money the lights at the Dog Park would be turned off from November 1<sup>st</sup> to April 1<sup>st</sup>. She said that there were a few phone calls asking about that decision. She said that staff did some inquiries and most other dog parks do not have lights at all. She added that last year it cost approximately \$2,000 to have the lights on during the winter. She said that staff has not explored different types of light systems, but staff can do that as part of the capital improvements conversation.

President Young said that he doesn't see a problem with having the lights on, especially if the District can purchase more efficient lights. Commissioner Holliday asked about a timer. Ms. Doll said there is a timer, but the most of the energy comes from turning the lights on and turning them off.

Commissioner Irving asked if there was only one meter that covers all the lights on the ball fields. Mr. Ryder said that there are two meters – One meter covers the dog park. Commissioner Irving said that he thinks the District should look into getting energy efficient lights.

Commissioner Nyquist asked if there has been any thought of using the existing pole with a small wattage bulb. Mr. Emken said that he would be happy to look into that. Consensus was to keep the lights on until 7 p.m. for a month or two.

## **VII. Adjournment**

Commissioner Nyquist made a motion to adjourn the meeting, seconded by Commissioner Holliday. Motion carried by voice vote.

Meeting adjourned at 6:56 p.m.

**MINUTES**  
**DEKALB PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**Thursday, November 17, 2016**  
**Ellwood House Visitors Center**  
**509 N. 1<sup>st</sup> St., DeKalb, IL**  
**7:00 p.m.**

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**Public Meeting**

**I. Meeting Called To Order, Roll Call, Pledge of Allegiance**

President Phil Young called the meeting to order at 7:04 p.m.

**Board members present:** President Phil Young, Commissioner Dean Holliday, Commissioner Keith Nyquist, Commissioner Bryant Irving, and Commissioner Dag Grada.

**Staff Members Present:** Executive Director Amy Doll, Superintendent of Parks & Development Mat Emken, Superintendent of Finance & Administration Karin Johns, Marketing & Communications Manager Scott deOliveira, Human Resource & Payroll Manager Autumn Kelly, Superintendent of Recreation Bill Ryder, Superintendent of Golf Shane Bays, Food and Clubhouse Manager Jane Holdridge, and Administrative Assistant Emily Bidstrup.

**II. Action on the Agenda**

Commissioner Nyquist made a motion to approve the agenda, seconded by Commissioner Irving. Motion carried by voice vote.

**III. Action on Minutes from Previous Meetings**

**a. Special Meeting of October 3, 2016**

Commissioner Irving made a motion to approve the meeting minutes from the Special Meeting of October 3, 2016, seconded by Commissioner Grada. Motion carried by voice vote.

**b. Public Hearing, Study Session and Public Meeting of October 20, 2016**

Commissioner Nyquist made a motion to approve the meeting minutes from the Public Hearing, Study Session and Public Meeting of October 20, 2016, seconded by Commissioner Irving. Motion carried by voice vote.

**c. Executive Session of October 20, 2016**

Commissioner Irving made a motion to approve the Executive Session of October 20, 2016, seconded by Commissioner Grada. Motion carried by voice vote.

#### **IV. Public Comments**

Jody Moore 219 W. Royal, talked about the Dog Park. She said that she is advocating for the park, but is interested in making sure that the District makes good decisions. She said that DeKalb's Dog Park is a gem, adding that the dog park has been really busy at 4:30 p.m. and she would like the lights left on. She suggested allowing participants to email the District how many dogs are using the dog park. As a dog owner she picks up her dogs poop, but if the lights are off it is hard to pick up the poop.

John Vanick, 131 Oak Drive, said that the dog park here is much nicer than the dog parks in New York City. He said there are a lot of dogs at the park in the early evening and they would be very happy if the lights were left on for a little while. He suggested the lights only being on during the week. He also suggested using Facebook to track dog park users.

#### **V. Old Business**

None.

#### **VI. New Business**

##### **a. Action on Auditor Service Proposal**

Commissioner Holliday said that he would like to see competitive bids. Ms. Doll said that next year there will be bids.

Commissioner Nyquist made a motion to approve a one year contract for auditing services from Sikich LLP in the amount of \$18,500 for Fiscal Year 2017, seconded by Commissioner Grada. Motion carried by roll call vote. Aye: Holliday, Grada, Nyquist, Young. Nay: Irving. Absent: None. (4-1-0)

##### **b. Action on Ordinance 16-10: Tax Abatement for Alternate Revenue Source Bonds**

Executive Director Amy Doll advised that in August of 2005, the DeKalb Park Board adopted an Ordinance for the issuance of \$3,180,000 in General Obligation Refunding Park Bonds (Alternate Source), Series 2005. She added that this was the amount remaining on the 20 year bonds issued for the construction of the Sports and Recreation Center. She said that interest rates were such that it was favorable to refinance the bonds at that time. The District has or will have other pledged revenues available for the purpose of paying the debt service on the bonds, namely the 2016 Series General Obligation Bonds.

Commissioner Nyquist made a motion to approve Ordinance 16-10: Tax Abatement for Alternate Revenue Source Bonds, seconded by Commissioner Grada. Motion carried by roll call vote. Aye: Irving, Grada, Holliday, Nyquist, Young. Nay: None. Absent: None. (5-0-0)

- c. Action on Ordinance 16-11: Providing for the issue \$1,226,835 General Obligation Limited Tax Park Bonds, Series 2016, of the DeKalb Park District, DeKalb County, Illinois, for the payment of land condemned or purchased parks, for the building, maintaining, improving and protecting of the same and the existing land and facilitates of said Park District, for the payment of certain outstanding obligations of said Park District, providing for the levy of a direct annual tax to pay the principal and interest of said bonds, and authorizing the sale of said bonds to the purchaser thereof.**

Superintendent of Finance & Administration Karin Johns advised that annually the District issues one year roll-over bonds to fund the payment of debt service on the Sports and Recreation Center Alternate Revenue Source bonds and to provide funds for District-wide capital construction projects and equipment purchases. She added that the Board held a public hearing on October 20, 2016, to receive public comments regarding the sale of bonds.

Commissioner Nyquist made a motion to adopt Ordinance 16-11: Providing for the issuance of approximately \$1,224,340 in General Obligation Limited Tax Park Bond Funds, Series 2016, of the DeKalb Park District, DeKalb County, Illinois, for the payment of alternate revenue source bonds land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District and for the payment of certain outstanding obligations of said Park District, and providing for the levy of a direct annual tax to pay the principal and interest on said bonds, seconded by Commissioner Grada. Motion carried by roll call vote. Aye: Grada, Irving, Holliday, Nyquist, Young. Nay: None. Absent: None. (5-0-0)

- d. Action on 2016 Tax Levy Estimate**

Commissioner Grada made a motion to announce and approve the estimated 2016 property tax levy in the amount of \$3,864,340, seconded by Commissioner Irving. Motion carried by roll call vote. Aye: Holliday, Irving, Nyquist, Grada, Young. Nay: None. Absent: None. (5-0-0)

- e. Action to Appoint Delegate to IAPD Annual Business Meeting in January 2017**

Executive Director Amy Doll advised that the Illinois Association of Park Districts (IAPD) is requesting that the District appoint one delegate to represent the DeKalb Park District at the IAPD Annual Business Meeting on Saturday, January 30, 2016 in Chicago. She said that Delegates and Alternates are required to be selected by official action at a Board of Commissioners Meeting and that Delegates may be elected officers or paid staff members. She said that it is recommended that the Board select a Delegate and three alternate Delegates from those who are planning to attend.

After a brief discussion, Commissioner Keith Nyquist made a motion to appoint Commissioner Dag Grada as the DeKalb Park District Delegate and the following individuals as alternate Delegates to the Illinois Association of Park Districts Annual Meeting on January 21, 2017:

- 1) Commissioner Bryant Irving
- 2) Executive Director Amy Doll
- 3) Superintendent of Finance and Administration Karin Johns

Commissioner Irving seconded the motion. Motion carried by roll call vote. Aye: Nyquist, Holliday, Grada, Irving, Young. Nay: None. Absent: None (5-0-0)

**f. Action on Resolution 16-06: Appointment of Election Secretary**

President Young advised that the Consolidated Election for Park Commissioners is April 4, 2017. He added that for each election, the Board appoints a temporary secretary to accept candidate petitions and other required filing documents.

Commissioner Irving made a motion to approve Resolution 16-06 to appoint Amy Doll Temporary Secretary for the April 4, 2017 Election for Park District Commissioners, seconded by Commissioner Nyquist. Motion carried by roll call vote. Aye: Grada, Holliday, Irving, Nyquist. Nay: None. Absent: None. (5-0-0)

**g. Action to Change to Reimbursement Payments for Unemployment**

Superintendent of Finance and Administration Karin Johns advised that there are two options regarding the payment of unemployment costs. She is recommending that the District change to the reimbursement method to save money.

Commissioner Irving made a motion to approve changing to the reimbursement method of payment for unemployment costs, seconded by Commissioner Nyquist. Motion carried by roll call vote. Aye: Holliday, Grada, Irving, Nyquist, Young. Nay: None. Absent: None. (5-0-0)

**h. Action on Health Insurance**

Superintendent of Finance and Administration Karin Johns advised the Board that the Park District's group health insurance renewal quote from Blue Cross/Blue Shield reflects an overall group decrease of 0.8% of total premium costs assuming there are no changes in employee selection. She added that the total group rate change consists of decreases in family and employee + children premiums and increases of employee and employee + spouse premiums. She discussed the quotes received from Humana and Principal Financial Group.

Commissioner Grada made a motion to approve health insurance renewals with Blue Cross/Blue Shield and vision, dental, and life insurance with Principal Financial Group for calendar year 2017, seconded by Commissioner Holliday. Motion carried by roll call vote. Aye: Irving, Nyquist, Grada, Holliday, Young. Nay: None. Absent: None. (5-0-0)

**i. Action on Resolution 16-07 Appointment of IMRF Authorized Agent**

Executive Director Amy Doll advised that the Park District is a member of the Illinois Municipal Retirement Fund (IMRF) and each agency is required to appoint an Authorized Agent. She advised that in the past, Autumn Kelly, Payroll and HR Manager was the Authorized Agent but historically it is the

Superintendent of Finance and Administration that is the Authorized Agent. Ms. Doll recommended that Karin Johns be named the Authorized Agent for the Park District.

Commissioner Irving asked why there is a change being recommended and if Mrs. Kelly was not doing a good job. Ms. Doll advised that she is doing a good job it is just that the position typically has been given to the Superintendent of Finance and Administration.

Commissioner Grada made a motion to approve Resolution 16-07 to appoint Karin Johns as the DeKalb Park District's IMRF Authorized Agent, seconded by Commissioner Holliday. Motion carried by roll call vote. Aye: Nyquist, Grada, Holliday, Young. Nay: Irving. Absent: None. (4-1-0)

**j. Action on Ordinance 16-12 Amending Chapter 7, Business Travel Policy of Park Board Policy Manual.**

Executive Director Amy Doll advised that earlier this year the governor signed into law the Local Government Travel Expense Control Act. She stated that this act applied to park districts and requires that the District adopt by ordinance or resolution a local policy on expense reimbursements and to approve by roll call vote of the Board of Commissioners any expenses that exceed the maximum allowable reimbursement established by the local policy.

President Young had questions about accountability.

Commissioner Irving made a motion to approve Ordinance 16-12: Amending Chapter 7, Business Travel Policy of the Park Board Policy Manual, seconded by Commissioner Nyquist. Motion carried by roll call vote. Aye: Grada Holliday, Irving, Nyquist, Young. Nay: None. Absent: None. (5-0-0)

**k. Action on Personnel Policy 16-11: Policy Governing Reimbursement of Employee and Officer Travel, Meal and Lodging Expenses**

Executive Director Amy Doll advised that this was part of the Local Government Travel Expense Control Act that requires the District to adopt a policy on expense reimbursements.

Commissioner Grada made a motion to approve Personnel Policy 6-11: Policy Governing Reimbursement of Employee and Officer Travel, Meal and Lodging Expenses, seconded by Commissioner Irving. Motion carried by roll call vote. Aye: Nyquist, Irving, Holliday, Grada, Young. Nay: None. Absent: None. (5-0-0)

**l. Action on DeKalb Park District Endowment Fund name change**

Executive Director Amy Doll advised that in 2010 the Park District established a fund with the DeKalb County Community Foundation with an opening balance of \$10,000, adding that the balance is now \$42,823.77. She reminded the Board that at the September Study Session, Dan Templin, Executive Director of the DeKalb County Community Foundation presented information on the District's fund and

suggested changing the name to the DeKalb Park District Fund. Ms. Doll advised that staff did research the Board minutes from 2010 to determine intent of the fund and found that the minutes indicated that Commissioner Mason inquired about the language regarding the request for distribution beyond the standard rate used by the Community Foundation. She said that in keeping with the original intent of the Board when the fund was established she recommends changing the name of the fund.

Commissioner Irving made a motion to change the name of the DeKalb Park District Endowment Fund to the DeKalb Park District Fund, seconded by Commissioner Grada. Motion carried by roll call vote. Aye: Grada, Holliday, Irving, Nyquist, Young. Nay: None. Absent: None. (5-0-0)

### **m. Ellwood House Discussion**

Executive Director Amy Doll reminded the Board that in April of 2014, the District was awarded an OSLAD grant for the redevelopment of Lions Park. She added that grant funds were suspended in March of 2015, and once the state informed the District that they could move forward with the project, the Board voted to not accept the grant. She advised that recently the state notified the District that if the grant was not accepted the Ellwood House would not receive the funds that it was waiting for.

Commissioner Nyquist read a statement that he forwarded to the state that showed that he was against doing the project under what he called a “hostage situation,” but he would vote for the acceptance of the grant under protest.

“I have chosen to read my remarks on the OSLAD grant from a prepared statement since this is an important issue, and I do not want the reasons for my voting to be misconstrued. To that end, I ask that this statement be entered verbatim into the minutes of this meeting.

“On June 13, 2013, President Young and I, along with two other members of the Board, voted 4-1 to approve the schematic designs for the Lions Park project. Then, on March 11, 2015, this District was notified by the State of Illinois that our OSLAD grant, along with those of every other district in the state, was being frozen. In an email sent that day to IAPD members, IAPD President Peter Murphy and Legal/Legislative Counsel Jason Anselment called this a ‘short-sighted’ decision that would ‘end up costing jobs, stunt economic growth and unnecessarily cost local taxpayers for construction delays or unreimbursed expenses.’

“It turns out that they were right. Now that, after 17 months, the state has unfrozen the funds, the cost of executing the Lions Park project in its original form has gone up, and undertaking the project now creates a disruption of the capital improvement plan we put in place in the grant’s absence. Additionally, since then this district has had to budget more than \$1 million for a new maintenance building, an expense not contemplated in June 2013 when the Board approved the schematic plan for Lions Park.

“It was for these reasons that I changed my mind and voted against accepting the matching grant for Lions Park on October 3rd. I also voted against it because of the state’s refusal to guarantee the funds once we begin work. The possibility exists that we may spend \$400,000 on Lions Park alone and not see a penny from the State of Illinois. Given the results of this month’s election, the possibility of the executive leadership of this state freezing the money a second time seems real. Being charged with the duty to look out for the interests of the taxpayers of this District, I still think that on its merits, we ought not to take this grant since the risk seems too high.

“However, the Board has since learned that a number of vital Ellwood House grants would be revoked if we refused to accept the OSLAD grant for Lions Park. In essence, the Ellwood House has been taken hostage by this process, and when a hostage is taken, you need to pay the ransom.

“We only need to look at what happened to the Library this year. The State froze its grant money and the Board was forced to go to the taxpayers of DeKalb for a new tax levy to complete the library expansion. Were a grant freeze to happen to us as well, the most likely result would be a budget cut that would affect all operations of this District.

“One of the key policy positions of this state’s administration is the reduction in the number of local units of government, and among these are park districts like this one. Financial hardship could make a compelling argument for the dissolution of this District. But before the actions taken tonight and during the special meeting on Monday November 14th, the Board was, more or less, forced to accept the terms of the OSLAD grant, despite the financial risks.

“So in return, I personally call on the administration of this state to honor its commitment to this community and not freeze these funds again now that they’ve been promised to us a second time.

Consensus was that Board members were not happy with being forced to go ahead with the project, but would nevertheless vote to go forward with it.

**n. Purchases over \$10,000**

**i. Lions Park Project OSLAD Grant Project**

Commissioner Grada made a motion to approve the base bid and alternates 1, 2, and 3 from Elliott and Wood in the amount of \$300,843.00 for the Lions Park project, seconded by Commissioner Nyquist. Motion carried by voice vote. Aye: Nyquist, Grada, Holliday, Young. Nay: Irving. Absent: None (5-1-0)

**ii. Lions Park Playground & Site Amenities**

Commissioner Grada made a motion to approve the quote from NuToys Leisure Products for playground equipment and site amenities in the amount of \$88,095.00, seconded by Commissioner Nyquist. Motion carried by roll

call vote. Aye: Holliday, Grada, Nyquist, Young. Nay: Irving. Absent: None. (5-1-0)

**iii. Lions Park Shade Shelter**

Commissioner Grada made a motion to approve the quote from Cunningham Recreation for a shade shelter in the amount of \$14,492.00, seconded by Commissioner Nyquist. Motion carried by roll call vote. Aye: Nyquist, Holliday, Grada, Young. Nay: Irving. Absent: None. (5-1-0)

**iv. Buena Vista ADA Ramp**

Commissioner Nyquist made a motion to approve the bid from R&W Clark Construction in the amount of \$33,396.00 for the construction of a new ADA accessible entrance ramp at the Buena Vista Golf Course, seconded by Commissioner Holliday. Motion carried by roll call vote. Aye: Grada, Holliday, Irving, Nyquist, Young. Nay: None. Absent: None. (5-0-0)

**v. 2017 Ford F350 Pickup**

Commissioner Nyquist made a motion to approve the purchase of a 2017 Ford F350 Super Cab from Bob Ridings, Inc., in the amount of \$34,884.00, seconded by Commissioner Irving. Motion carried by roll call vote. Aye: Irving, Nyquist, Grada, Holliday, Young. Nay: None. Absent: None. (5-0-0)

**vi. 2017 Ford F450 Cab and Chassis**

Commissioner Grada made a motion to approve the purchase of a 2017 Ford F450 Cab from Landmark Ford, in the amount of \$38,680.00, seconded by Commissioner Nyquist. Motion carried by roll call vote. Aye: Grada, Holliday, Irving, Nyquist, Young. Nay: None. Absent: None. (5-0-0)

**VII. Financial Reports**

- a. Action on Invoices for Payment**
- b. Monthly Financial Summary**
- c. IT Summary**
- d. Budget/Actual Reports**

Commissioner Nyquist made a motion to approve November open invoices totaling \$153,196.03 and to approve paid invoices from October and November in the amount of \$50,901.60, seconded by Commissioner Grada. Motion carried by roll call vote. Aye: Holliday, Irving, Nyquist, Grada, Young. Nay: None. Absent: None. (5-0-0)

**VIII. Staff Reports**

- a. Ellwood House**

Executive Director Amy Doll advised that the house is decorated for Christmas.

**b. Staff Reports**

**IX. Executive Session**

Commissioner Irving made a motion to go into closed session for the purpose of Personnel 2(c)1 and for Setting a Price for Sale or Lease of Real Estate 2(c)6, seconded by Commissioner Nyquist. Motion carried by roll call vote. Aye: Grada, Irving, Holliday, Nyquist, Young. Nay: None. Absent: None. (5-0-0)

Meeting closed to the public at 8:35 p.m.

**X. Reconvene Open Meeting**

Meeting opened to the public at 9:55 p.m.

**XI. Adjourn Public Meeting**

Commissioner Irving made a motion to adjourn the public meeting, seconded by Commissioner Holliday. Motion carried by roll call vote.

Meeting adjourned at 9:55 p.m.