

ORDINANCE NO. 13-01

BUDGET AND APPROPRIATION ORDINANCE

AN ORDINANCE ADOPTING THE COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR THE DEKALB PARK DISTRICT, DEKALB COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING ON THE FIRST (1ST) DAY OF MARCH, 2013 AND ENDING ON THE 28TH DAY OF FEBRUARY 2014

BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS (“BOARD”) OF THE DEKALB PARK DISTRICT (“Park District”), DeKalb County, Illinois:

SECTION 1. It is hereby found and determined that:

(a) This Board has heretofore caused to be prepared a combined Annual Budget and Appropriation in tentative form, which Ordinance has been conveniently available for public inspection for at least 30 days prior to final action thereon; and

(b) A public hearing was held at the Hopkins Park Community Center, 1403 Sycamore Road, DeKalb, Illinois on the 21st day of March, 2013 on said Ordinance, notice of said hearing having been given at least one (1) week prior to such hearing by publication in the Daily Chronicle, a newspaper published within the Park District; and

(c) That all other legal requirements for the adoption of the Annual Budget and Appropriation Ordinance of the Park District for the fiscal year beginning March 1, 2013 and ending February 28, 2014 have heretofore been performed.

SECTION 2. The following sums of money, or so much thereof as may be authorized by law for the following objects and purposes, be and the same are hereby budgeted and appropriated for the fiscal year beginning the first (1st) day of March, 2013 and ending on the 28th day of February, 2014:

I. CORPORATE FUND		
A. ADMINISTRATIVE DEPARTMENT	Budget (\$)	Appropriation (\$)
Salaries & Wages	\$278,550	\$278,550
Commissioner's Expenses	3,000	3,000
Attorneys' Fees	12,000	12,000
Publication of Legal Notices	1,000	1,000
Employee Group Health Insurance	34,281	34,281
Marketing	35,000	35,000
Meetings	525	525
Memberships and Association Fees	10,065	10,065
Computer Services	44,700	44,700
Telephone	6,408	6,408
Fireworks	7,550	7,550
Corn Fest	5,000	5,000
Copier Services	3,672	3,672
Education & Staff Development	6,577	6,577
Professional Services	2,400	2,400
Bank Charges	3,600	3,600
Postage & Office Supplies	10,000	10,000
ADMINISTRATIVE DEPARTMENT TOTAL	\$464,328	\$464,328
B. HOPKINS COMMUNITY CENTER	Budget (\$)	Appropriation (\$)
Salaries & Wages	\$29,000	\$29,000
Employee Group Health Insurance	3,200	3,200
Marketing	2,000	2,000
Education & Staff Development	450	450
Computer Supplies	250	250
Telephone	200	200
Natural Gas	8,500	8,500
Electricity	10,000	10,000
Cost of Sales	12,000	12,000
Equipment Repairs	5,000	5,000
Maintenance Contractual	6,500	6,500
Maintenance Supplies	4,500	4,500
HOPKINS COMMUNITY CENTER TOTAL	\$81,600	\$81,600
C. PARK MAINTENANCE	Budget (\$)	Appropriation (\$)
Salaries & Wages	\$436,049	\$436,049
Employee Group Health Insurance	74,661	74,661
Education & Staff Development	2,500	2,500
Computer Supplies & Services	2,000	2,000
Telephones	2,500	2,500
Natural Gas	6,000	6,000

Water/ Sewer	3,300	3,300
Electricity	19,000	19,000
Fuel	36,000	36,000
Garbage	7,500	7,500
Equipment Repairs	35,500	35,500
Maintenance Contractual	16,000	16,000
Maintenance Supplies	50,000	50,000
Safety Supplies	6,000	6,000
Landscaping	6,000	6,000
PARK MAINTENANCE TOTAL	\$703,010	\$703,010
I. CORPORATE FUND TOTAL	<u>\$1,248,938</u>	<u>\$1,248,938</u>

II. RECREATION FUND		
	Budget (\$)	Appropriation (\$)
A. RECREATION DEPARTMENT		
Salaries & Wages	\$92,900	\$92,900
Employee Group Health Insurance	12,120	12,120
Education & Staff Development	915	915
Computer Supplies & Services	2,760	2,760
Marketing	20,490	20,490
Office Supplies & Postage	3,000	3,000
Program Expenses	132,777	132,777
Telephones	3,555	3,555
Natural Gas	6,000	6,000
Water/ Sewer	900	900
Electricity	9,540	9,540
Maintenance & Operations	30,858	30,858
RECREATION DEPARTMENT TOTAL	\$315,815	\$315,815
	Budget (\$)	Appropriation (\$)
B. ATHLETIC DEPARTMENT		
Salaries & Wages	\$250,000	\$250,000
Employee Group Health Insurance	1,500	1,500
Education & Staff Development	1,000	1,000
Computer Supplies & Services	1,000	1,000
Marketing	3,500	3,500
Office Supplies & Postage	5,000	5,000
Program Expenses	122,500	122,500
Telephones	3,000	3,000
Natural Gas	25,000	25,000
Water/ Sewer	1,500	1,500
Electricity	22,000	22,000
Maintenance & Operations	60,400	60,400

ATHLETIC DEPARTMENT TOTAL	\$496,400	\$496,400
C. CONCESSIONS DEPARTMENT		
Salaries & Wages	\$12,487	\$12,487
Cost of Sales	13,800	13,800
Maintenance & Operations	1,429	1,429
CONCESSIONS DEPARTMENT TOTAL	\$27,716	\$27,716
II. RECREATION FUND TOTAL	<u>\$839,931</u>	<u>\$839,931</u>

III. AUDIT FUND	Budget (\$)	Appropriations (\$)
Allocated Salaries	\$10,000	\$10,000
Audit of Park District Accounts	20,000	20,000
Audit Supplies & Postage	500	500
III. AUDIT FUND TOTAL	<u>\$30,500</u>	<u>\$30,500</u>

IV. INSURANCE FUND	Budget (\$)	Appropriations (\$)
Allocated Salaries	\$5,500	\$5,500
Liability & Workers Comp Insurance	92,000	92,000
Unemployment Insurance	65,000	65,000
Risk Management	13,630	13,630
IV. INSURANCE FUND TOTAL	<u>\$176,130</u>	<u>\$176,130</u>

V. SOCIAL SECURITY FUND	Budget (\$)	Appropriations (\$)
Employer's share of social security taxes	\$164,000	\$164,000
V. SOCIAL SECURITY FUND TOTAL	<u>\$164,000</u>	<u>\$164,000</u>

VI. ILLINOIS MUNICIPAL RETIREMENT FUND	Budget (\$)	Appropriations (\$)
Participation in the Illinois Municipal Retirement Fund, as provided 40 ILCS 5/7-101	\$220,000	\$220,000
VI. ILLINOIS MUNICIPAL RETIREMENT FUND TOTAL	<u>\$220,000</u>	<u>\$220,000</u>

VII. MUSEUM FUND	Budget (\$)	Appropriations (\$)
Allocated Maintenance Wages	\$40,000	\$40,000
Utilities	37,500	37,500
Maintenance & Operations	41,850	41,850
Museum Capital Improvements	104,300	104,300
Development Grant Project	82,000	82,000
Contractual Services	5,480	5,480
VII. MUSEUM FUND TOTAL	<u>\$311,130</u>	<u>\$311,130</u>
VIII. SPECIAL RECREATION FUND	Budget (\$)	Appropriations (\$)
Kishwaukee SRA Contribution	\$100,500	\$100,500
Allocated Wages	5,000	5,000
Computer Services	500	500
Capital Improvements for ADA	191,000	191,000
VIII. SPECIAL RECREATION FUND TOTAL	<u>\$297,000</u>	<u>\$297,000</u>

IX. CAPITAL PROJECTS FUND	Budget (\$)	Appropriations (\$)
Salaries & Wages	\$214,916	\$214,916
Employee Group Health Insurance	24,128	24,128
Education & Staff Development	2,000	2,000
Computer Supplies & Services	1,000	1,000
Office Supplies & Postage	300	300
Telephones	1,000	1,000
Construction Supplies	6,000	6,000
Tree Replacement	5,000	5,000
Equipment	87,500	87,500
Park Improvements	491,175	491,175
Enterprise Contributed Capital	554,025	554,025
Playground Grant Project	95,000	95,000
ADA Compliance Projects	191,000	191,000
Bond Service Fees	10,000	10,000
IX. CAPITAL PROJECTS FUND TOTAL	<u>\$1,683,044</u>	<u>\$1,683,044</u>

X. DEBT SERVICE FUND	Budget (\$)	Appropriations (\$)
Bond Principal Payments	\$1,440,000	\$1,440,000
Bond Interest Payments	87,566	87,566
X. DEBT SERVICE FUND TOTAL	<u>\$1,527,566</u>	<u>\$1,527,566</u>

SUMMARY OF FUNDS

I. CORPORATE FUND	\$1,248,938
II. RECREATION FUND	839,931
III. AUDIT FUND	30,500
IV. INSURANCE FUND	176,130
V. SOCIAL SECURITY FUND	164,000
VI. ILLINOIS MUNICIPAL RETIREMENT FUND	220,000
VII. MUSEUM FUND	311,130
VIII. SPECIAL RECREATION FUND	297,000
IX. CAPITAL PROJECTS FUND	1,683,044
X. DEBT SERVICE FUND	1,527,566
TOTAL SUMMARY OF ALL FUNDS	<u>\$6,498,239</u>

Each of said sums of money and the aggregate thereof are deemed necessary by this Board to defray the necessary expenses and liabilities of this District during the fiscal year beginning March 1, 2013 and ending February 28, 2014 for the respective purposes set forth.

All unexpended balances of the appropriations for the fiscal year ended February 28, 2014 and prior years are hereby specifically re-appropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, in making this appropriation in accordance with applicable law.

The receipts and revenue of said District derived from sources other than taxation and not specifically appropriated, shall constitute the general corporate fund and shall first be placed to the credit of such fund.

SECTION 3. The following determinations have been made and are hereby made a part of the aforesaid budget:

- a. An estimate of the cash on hand at the beginning of the fiscal year is expected to be \$3,900,760.
- b. An estimate of the cash expected to be received during the fiscal year from all sources is \$7,221,510.
- c. An estimate of the expenditures contemplated for the fiscal year is \$7,466,053.
- d. An estimate of the cash expected to be on hand at the end of the fiscal year is \$3,656,217.

- e. An estimate of the amount of taxes to be received during the fiscal year is \$3,712,224.

SECTION 4. The receipts and revenues of the DeKalb Park District derived from sources other than taxation and not specifically appropriated, and all unexpended balances from the preceding fiscal year not required for the purposes for which they were appropriated and levied, shall constitute the General Fund and shall first be placed to the credit of such fund.

SECTION 5. All ordinances or parts of ordinances conflicting with any of the provisions of this ordinance shall be, and the same are hereby, repealed to the extent of such conflict. If any item or portion thereof of this budget and appropriation ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such items or the remaining portion of this ordinance.

SECTION 6. This ordinance shall be in full force and effect immediately upon its passage.

PASSED this 21st day of March, 2013.

AYES: *Teboda, Young, Hanson*

ABSENT: *Fontana*

NAYS: *Mason*

ABSTAIN: *none*

DEKALB PARK DISTRICT

By: *Joan Berkes Hanson*
Joan Berkes Hanson, Board President

ATTEST:



Phil Young, Board Secretary

[SEAL]

STATE OF ILLINOIS)
) SS.
COUNTY OF DEKALB)

CERTIFICATION

I, Phil Young, do hereby certify that I am the duly qualified and acting Secretary of the DeKalb Park District in the county and state aforesaid, and, as such Secretary, I am the keeper of the records and files of the Board of Commissioners of the Park District. I do further certify that the attached and foregoing is a true and complete copy of

ORDINANCE 13-01
The Combined Annual Budget and Appropriation Ordinance
of the DeKalb Park District, DeKalb County, Illinois
for the Fiscal Year beginning March 1, 2013 and ending February 28, 2014

As adopted by the Board of Commissioners at its properly convened meeting held on the 21st day of March, 2013, as appears from the official records of the DeKalb Park District in my care and custody.



Phil Young, Board Secretary

[SEAL]