

**DeKalb Park District
October 9, 2013
Special Meeting**

BOARD MEMBERS PRESENT: President Phil Young, Commissioners Keith Nyquist and Mike Teboda. Commissioner Per Faivre arrived at 5:16 p.m. (Commissioner Don Irving was absent.)

STAFF MEMBERS PRESENT: Interim Director Lisa Small and Asst. Director Brad Garrison.

OTHER MEMBERS PRESENT: Keith Frankland and Steve Persinger of Hazard, Young, Attea (HYA), Greg Ford and Terry Porter of Voorhees Associates, and Cindy Timmerman and Alan Howard of the Illinois Association of Park Districts (IAPD), and Jill Duchnowski of the Daily Chronicle.

I. Meeting Called to Order

President Phil Young called the October 9, 2013 special meeting to order at 4:00 p.m.

II. Approval of Agenda

Commissioner Keith Nyquist made a motion to approve the October 9, 2013 special meeting agenda. Commissioner Mike Teboda seconded the motion and all members present voted unanimously in favor.

III. Opening Statement-Park Board President

President Young welcomed those in attendance.

IV. Presentations from Director Search Firms Followed by Questions

1. Hazard, Young, Attea (HYA)

Keith Frankland introduced himself and his co-presenter, Steve Persinger who are associates with the firm of Hazard, Young, Attea. Frankland and Persinger explained that they are both former Park District directors.

Mr. Frankland described the search process that their firm would use and how it may differ from other firms. Frankland noted that there are sixteen associates within their firm that conduct park district searches and discussed their method of interviewing board members, staff, and community leaders to develop a list of agency priorities. The search firm would provide up to five viable candidates for an initial interview.

President Young asked about their timeframe. Frankland replied that their process would take approximately ten to fourteen weeks.

Commissioner Nyquist asked how many searches his team has conducted. Frankland replied that he conducts one to two searches per year and has conducted a total of fourteen searches. Commissioner Teboda asked what Hazard, Young, Attea would do differently from the Illinois Association of Park Districts (IAPD). Frankland replied that each firm has its strong points.

2. Voorhees Associates

Greg Ford and Terry Porter introduced the firm of Voorhees Associated and discussed their database approach and their search process.

President Young asked who would be performing the different processes in the search. Ford and Porter described their firm's administration team that performs reference checks, but noted that resumes are reviewed by the entire team to determine the top candidates.

3. Illinois Association of Park Districts (IAPD)

Cindy Timmerman and Alan Howard of the Illinois Association of Park Districts (IAPD) described the IAPD's director search process and reported that they were currently working on their 104th Park District Executive Director search.

Timmerman and Howard gave details regarding the benefits of the IAPD search process as opposed to a private company search firm.

V. Adjourn Special Meeting

Commissioner Keith Nyquist made a motion to adjourn the October 9, 2013 special meeting at 6:01 p.m. Commissioner Per Faivre seconded the motion and all members present voted unanimously in favor.