

MINUTES
DeKalb Park District
Public Meeting of the Board of Commissioners
November 19, 2020
Hopkins Community Center, DeKalb, IL

Public Meeting
6:00 p.m.

I. Meeting Call to Order:

President Phil Young called the meeting to order at 6:00 p.m.

Roll Call

Board members present: President Phil Young, Commissioner Dean Holliday, Commissioner Gail A. Krmenech, Commissioner Doug Eaton, and Commissioner Dag Grada.

Staff Members Present: Executive Director Amy Doll, Superintendent of Parks & Development Mat Emken, Superintendent of Recreation Greg Bruggeman, Interim Superintendent of Golf Dan Anderson, Accounting & Administrative Assistant Jennifer Anderson, Cindy Slinkard, Dave Kessen.

II. Action on the Agenda

Commissioner Holliday made a motion to approve the agenda, seconded by Commissioner Eaton. Motion carried by voice vote.

III. Consent Agenda

All items appearing below are considered routine by the Board and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately.

- a. Minutes of the Public Meeting of October 1, 2020
- b. Minutes of the Public Meeting of October 15, 2020

Commissioner Krmenech made a motion to approve the agenda, seconded by Commissioner Eaton. Motion carried by voice vote.

IV. Public Comments

V. Old Business

a. Discussion of Used Golf Cart Purchase

Commissioner Holliday asked if the old carts were getting traded in. He said he was in support of Option 1. Mr. Anderson said the District would try to auction off the used golf carts to see what the value is. President Young asked some questions about buying new verses used off lease and what the differences in the warranty and life expectancy are. He also asked if we should be doing a staggered approach for this. Mr. Anderson stated they should still last the same and expected the District could get at least 10 years out of them and that they do have a warranty. He said it would be ideal to replace the cart fleet in thirds. President

Young said he also preferred option 1. Commissioner Krmenech asked Mr. Anderson which option staff was recommending. Mr. Anderson stated option 1 because the District is getting 25 vs 12 carts. It will put the District in a pretty good spot for a couple years. Commissioner Eaton stated he also preferred option 1.

b. Discussion of Hopkins Pool

George Deines from Councilman Hunsaker and Stephen Nelson from Larson and Darby presented updates to the Hopkins Pool concepts and additional information that had been requested by the board.

President Young asked how many lifeguards we currently use. Mr. Bruggeman stated we are at about 12 per shift during open swim. President Young also asked questions regarding the support building, including options for the concessions to be accessible from the park, what the intention for the playground would be, and how much additional cost there would be for an option to increase capacity. Director Doll stated once we determine a location for the pool, we would work on a site plan for the park. President Young said he would like to see an option using option 2 and utilizing this building as well as some things from option 1.

Commissioner Eaton concurred with President Young's comments, especially the lap pool lanes being built. Commissioner Krmenech was thinking along those lines as well. She said start with option 1 and incorporate 3 lap lanes. We could add basketball to the end of the lap lanes to have multiple uses. Also, she like the idea of renovating the dressing rooms with concessions open to the park as well. Director Doll stated that we are reaching a point where the next steps would be starting to look at financial numbers.

Commissioner Holliday asked if Sycamore Park District has reached out to us. Director Doll said that their director has spoken to her, and they are looking at their pool options now as well. The consensus from the board was to put the pool in the same location for cost savings and that building the pool somewhere other than Hopkins is not something they would support.

VI. New Business

a. Action Resolution 20-07: Establishing Estimate of Funds to be Raised by Taxation for the 2020 Levy Year

Commissioner Grada made a motion to approve Resolution 20-07: Establishing Estimate of Funds to be Raised by Taxation for the 2020 Levy Year in the amount of \$3,040,029, seconded by Commissioner Eaton.

Motion carried by roll call vote. Aye: Eaton, Grada, Krmeneč, Holliday, Young. Nay: None. Absent: None. (5-0-0)

b. Action on Agreement with GovTemps USA for Interim Superintendent of Finance

Commissioner Eaton made a motion to authorize the Executive Director to enter into an Employee Agreement with GovTemps USA, LLC for an interim Superintendent of Finance until January 29, 2021, seconded by Commissioner Grada.

President Young asked if she has worked with park districts. Director Doll responded she has not worked with park districts, but she has worked with other government agencies. Commissioner Krmeneč asked if the contract could end earlier than January 29th. Director Doll said it could or that the hours could be reduced later in January if the new Superintendent has started. Ideally, there would be some overlap with the new employee and the temporary position.

Motion carried by roll call vote. Aye: Eaton, Grada, Krmeneč, Holliday, Young. Nay: None. Absent: None. (5-0-0)

c. Action on Health Insurance Renewal for 2021

Commissioner Eaton made a motion to approve the health insurance renewal with Blue Cross/Blue Shield and dental, vision, life insurance and AD&D renewal with Principal Financial Group for Calendar Year 2021, seconded by Commissioner Krmeneč.

President Young asked if we look at different companies. Director Doll said we do look at other options and we work with a broker.

Motion carried by roll call vote. Aye: Eaton, Grada, Krmeneč, Holliday, Young. Nay: None. Absent: None. (5-0-0)

d. Action on KSRA Agreement

Commissioner Grada made a motion to approve the Articles of Agreement for the Kishwaukee Special Recreation Association, seconded by Commissioner Eaton.

Motion carried by roll call vote. Aye: Eaton, Grada, Krmeneč, Holliday, Young. Nay: None. Absent: None. (5-0-0)

e. Items Over \$10,000

i. Haish Gym Gutters

Commissioner Eaton made a motion to approve the quote from Theisen Roofing for the replacement of gutters and downspouts on the south gym at Haish Gym in the amount of \$11,500.00, seconded by Commissioner Krmeneč.

President Young asked if the gutters will be okay until Spring. Mr. Emken stated they are in such bad shape now it will not be much different.

Motion carried by roll call vote. Aye: Eaton, Grada, Krmeneč, Holliday, Young. Nay: None. Absent: None. (5-0-0)

ii. SUV

Commissioner Grada made a motion to approve the purchase of a 2021 Chevrolet Equinox from Miles Chevrolet through State Contract in the amount of \$23,573.00, seconded by Commissioner Eaton.

President Young asked if there was a reason we moved from Ford to Chevy. Mr. Emken stated that Ford originally had the state contract, but it has moved to Chevy.

Motion carried by roll call vote. Aye: Eaton, Grada, Krmeneč, Holliday, Young. Nay: None. Absent: None. (5-0-0)

VII. Financial Reports

Commissioner Grada made a motion to accept the monthly financial reports presented in November 2020, seconded by Commissioner Eaton.

Commissioner Krmeneč had several questions for verification such as sales tax, the amount paid to DME for the lift, and the charges to Meijer. She also asked if the laptop purchase for a specific person or shared. Director Doll stated it was her computer for the docking station and her other one would be for shared use.

Motion carried by roll call vote. Aye: Eaton, Grada, Krmeneč, Holliday, Young. Nay: None. Absent: None. (5-0-0)

- a. Monthly Paid Bills Listing**
- b. Monthly Financial Summary**
- c. IT Summary**
- d. Board & Staff Travel Expense Summary**
- e. FOIA Report**
- f. FY 2021 Budget Projection Report**
- g. Budget/Actual Report**

VIII. Executive Session

a. Personnel 2(c)(1)

Commissioner Eaton made a motion to go into executive session under 2(c)1 Personnel, seconded by Commissioner Holiday. Motion carried by voice vote.

IX. Reconvene Open Meeting

The open meeting reconvened at ?? pm

X. Adjourn Public Meeting

Commissioner ?? made a motion to adjourn the meeting, seconded by Commissioner ?. Motion carried by voice vote.

Meeting adjourned at ?? p.m.