

**MINUTES**  
**DeKalb Park District**  
**Public Meeting of the Board of Commissioners**  
**December 3, 2020**  
**Hopkins Community Center, DeKalb, IL**

**Public Meeting**  
**6:00 p.m.**

**I. Meeting Call to Order:**

President Phil Young called the meeting to order at 6:00 p.m.

**Roll Call**

**Board members present:** President Phil Young, Commissioner Dean Holliday, Commissioner Gail A. Krmeneč, Commissioner Doug Eaton.

**Absent:** Commissioner Dag Grada.

**Staff Members Present:** Executive Director Amy Doll, Superintendent of Parks & Development Mat Emken, Superintendent of Recreation Greg Bruggeman, Accounting & Administrative Assistant Jennifer Anderson, Cindy Slinkard, Dave Kesson.

**II. Action on the Agenda**

Commissioner Krmeneč made a motion to approve the agenda, seconded by Commissioner Eaton. Motion carried by voice vote.

**III. Public Comments**

**IV. Old Business**

**V. New Business**

**a. Discussion of General Obligation Bond Issuance**

**b. Discussion of Tax Levy Ordinance**

**c. Discussion of Seasonal Staff Rates for FY 2022**

The total increase for 2021 is \$29,167. President Young asked what the special athletic rates were for. Director Doll said those are typically specialty instructors. For recreation this would include sign language, music instructors. Mr. Bruggeman added horseback riding instructors. Commissioner Krmeneč asked why some had increases of zero. Director Doll stated those that were already above the minimum wage would not see an increase.

**d. Discussion of Comprehensive Master Plan/2012 Open Space Plan Update**

Commissioner Eaton said thank you for splitting it out between what the staff can do and what the consultant can do. Commissioner Krmeneč added that it is helpful that we have this chart. She asked if it has been reviewed against what is being suggested for the capital improvements. Director Doll said there has not been a side by side comparison done, but there are some projects noted in there. President Young asked why there were certain names listed by parks in the digital packet. Director Doll stated that we pulled together a committee of staff and split up the parks between staff to do site visits.

**e. Discussion of FY 2022 Capital Budget**

President Young asked about the contracts we have with vendors and different services and when would we address those. Director Doll stated most of those don't have an impact on our capital budget but on the operating budget. Most of them are on a schedule and we would issue RFP's as contracts expire. President Young said there are still several money amounts listed for site plans as well as the comprehensive master plans. Director Doll stated most of the site plans are not being looked at for the next fiscal year. The only one to stay on for next year would be the one for Hopkins as we move forward with the pool project. The playground is also scheduled for replacement in the next couple of years. President Young asked what the replacement timeline is for playgrounds. Mr. Emken said it is typically 15 years. President Young asked if we postpone the playground replacement would there be any safety concerns. Mr. Emken said the staff have done a very good job of keeping that playground up.

Commissioner Krmenek asked if \$1.9m is the actual amount available. Director Doll said yes approximately. There would be \$1.3m from the bond issuance, some TIF surplus money, rollover money from this year, as well as projects at Ellwood that would be funded through other sources. We don't need to cut, but we also don't need to spend every fiscal dollar this fiscal year. Commissioner Krmenek asked why the nature trail restoration is listed not as a park or golf course but under non site specific. Director Doll stated that could be recategorized. Commissioner Krmenek also wanted to verify what the \$50,000 for the nature trail improvements included. Director Doll said that includes the maintenance agreements for phase 1 and 2 as well as phase 3, but not the newly acquired acreage. President Young wanted to see an update that says something that phase 3 is specific to the old land and that we are not doing anything in the newly acquired land.

Commissioner Krmenek also wanted to clarify that the golf irrigation numbers were for audits. Director Doll confirmed. Commissioner Krmenek also asked questions about the maintenance equipment and mechanics' truck. Mr. Emken said the Kubota has been used in place of another piece of equipment and this would be in replacement of a '97 piece of equipment. He stated the mechanics truck would have district owned tools and would be a mobile work spot and allow for more flexibility. President Young asked if staff knew what the savings on having to haul something back to the shop vs fix it on the spot would be.

Commissioner Eaton asked about the golf irrigation numbers and questioned whether we should leave some money there for fixing after the audit is completed. President Young said we need to see the audit and numbers so we can budget it and spread it into a few phases.

Commissioner Holliday asked about the bridges at River Heights. Commissioner Krmenek added that the cart path was supposed to be paved so at the very least the front 9 could be played. Director Doll said the front 9 will still be able to be

played. She spoke with Adam Anderson who was confident that even in rainy conditions that extension that is unpaved to the bridge would still be drivable. President Young asked if staff had a rough number for what it would cost to blacktop that area. Commissioner Holliday also suggested moving the tee. Mr. Emken said roughly it would be \$7,000 or \$8,000.

**f. Action on Ordinance 20-06: An Ordinance Declaring as Surplus and Authorizing the Sale or Other Conveyance or Disposal of Surplus Personal Property**

Commissioner Eaton made a motion to approve Ordinance 20-06: An Ordinance Declaring as Surplus and Authorizing the Sale or Other Conveyance or Disposal of Surplus Personal Property of the DeKalb Park District, DeKalb County, Illinois, seconded by Commissioner Holliday.

Motion carried by roll call vote. Aye: Eaton, Grada, Krmeneč, Holliday, Young. Nay: None. Absent: Grada. (4-0-1)

**g. Action on Used Golf Cart Purchase**

Commissioner Eaton made a motion to approve quote to purchase 25 off-lease 2015 Yamaha golf carts from Harris Golf Cars for \$90,625 less trade-ins (\$30,450), seconded by Commissioner Krmeneč.

Motion carried by roll call vote. Aye: Eaton, Grada, Krmeneč, Holliday, Young. Nay: None. Absent: Grada. (4-0-1)

**VI. Executive Session**

**a. Personnel 2(c)(1)**

Commissioner Krmeneč made a motion to go into executive session under 2(c)1 Personnel, seconded by Commissioner Eaton. Motion carried by voice vote.

**VII. Reconvene Open Meeting**

The open meeting reconvened at 8:25 pm

**VIII. Adjourn Public Meeting**

Commissioner Holiday made a motion to adjourn the meeting, seconded by Commissioner Eaton. Motion carried by voice vote.

Meeting adjourned at 8:25 p.m.