

MINUTES
DeKalb Park District
Public Meeting of the Board of Commissioners
May 7, 2020

Public Meeting
6:00 p.m.
Meeting Held Via Zoom

I. Meeting Call to Order:

President Phil Young called the meeting to order at 6:01 p.m.

Roll Call

Board members present: President Phil Young, Commissioner Dean Holliday, Commissioner Gail A. Krmeneč, Commissioner Doug Eaton and Commissioner Dag Grada.

Staff Members Present: Executive Director Amy Doll, Superintendent of Parks & Development Mat Emken, Superintendent of Finance & Administration Heather Collins, Superintendent of Recreation Greg Bruggeman, Superintendent of Golf Steve Moore, Accounting & Administrative Assistant Jennifer Anderson.

II. Action on the Agenda

Commissioner Eaton made a motion to approve the agenda, seconded by Commissioner Grada. Motion carried by voice vote.

III. Action on Resolution 20-06: A Resolution Adopting Temporary Rules for Public Comment During the Governor's Declaration of Emergency

Commissioner Grada made a motion to approve Resolution 20-06: A Resolution Adopting Temporary Rules for Public Comment During the Governor's Declaration of Emergency, seconded by Commissioner Eaton.

Motion carried by roll call vote. Aye: Eaton, Grada, Krmeneč, Holliday, Young. Nay: None. Absent: None. (5-0-0)

IV. Election of Board Officers

President: Commissioner Holliday nominated Phil Young for President, seconded by Commissioner Grada. Motion carried by roll call vote. Aye: Grada, Krmeneč, Young, Holliday, Eaton. Nay: None. Absent: None. (5-0-0)

Vice President: Commissioner Grada nominated Dean Holliday for Vice President, seconded by Commissioner Krmeneč. Motion carried by roll call vote. Aye: Grada, Krmeneč, Young, Holliday, Eaton. Nay: None. Absent: None. (5-0-0)

Secretary: Commissioner Eaton nominated Gail A. Krmeneč for Secretary, seconded by Commissioner Grada. Motion carried by roll call vote. Aye: Grada, Krmeneč, Young, Holiday, Eaton. Nay: None. Absent: None. (5-0-0)

Treasurer: Commissioner Krmeneč nominated Dag Grada for Treasurer, seconded by Commissioner Holliday. Motion carried by roll call vote. Aye: Grada, Krmeneč, Young, Holiday, Eaton. Nay: None. Absent: None. (5-0-0)

V. Public Comments

VI. Old Business

VII. New Business

a. Discussion of FY 2021 Budget

President Young confirmed that there will not be any significant changes until the State updates the stay-at-home order on May 30th.

Commissioner Krmeneč wanted to clarify if the number listed on each fund is the savings to date or the projected savings. Executive Director Doll stated that those were the projected savings if those were put into practice. Commissioner Krmeneč mentioned with the increased use of the parks, it is worthwhile to spend the money on maintenance to make sure they look good. She inquired about the timeline for the pool opening and the savings if it did not open this year. She asked if we would still be receiving the Welsh park grant and mentioned we should not be taking TIF money to use to cover operating expenses for a year. She said full-time staff reductions should be on the table, as well as temporary closures of facilities until we can get back to where we need to be. She also stated that the District should consider reductions of programs that are not revenue generating.

Commissioner Eaton agreed with Commissioner Krmeneč that TIF funds should not be used to cover operating expenses, and the importance of appearance and aesthetics since our golf courses are open.

b. Discussion of Sports & Recreation Center HVAC Project

Jaylen Thompson from Midwest Mechanical presented information on how on his company could potentially work with the Park District to replace the Sports & Recreation Center's HVAC through the cooperative purchasing program. Jaylen said that the company would do the entire project from the engineering all the way through the installation. Midwest Mechanical responded to the national RFP and was awarded the contract to offer their services to agencies that are a part of the cooperative purchasing program. Commissioner Grada asked about the District policies that require bids and how this process fits with existing District policies. Executive Director Doll responded that this service has already been bid through the co-op purchasing program, which allows the District to take part.

Commissioner Krmeneč asked if the Park District bid the project independently, would it preclude Midwest Mechanical from responding. Director Doll said it would not, but the engineering would be contracted separately. Commissioner Krmeneč was inclined to issue an RFP on this so local companies could issue bids. Director Doll explained if the District does not go with this process, then we would first contract with an engineer to do the bid documents and then would put the HVAC project out to bid. Commissioner Krmeneč said there is still no guarantee that Midwest Mechanical is cheaper than a local company, even with the engineering.

President Young inquired if the District would be committing to anything by requesting a proposal from Midwest Mechanical. Jaylen said there is no obligation to accept the proposal. President Young asked if staff believe the work is critical. Executive Director Doll said the project is included in the capital budget for this year and that given the age of the unit and the repairs done in the last 3-4 years, staff believe it is critical to be done this year.

President Young said if there is no commitment, he would be in support of getting the proposal. Commissioner Grada concurred.

c. Discussion of River Heights Report from IMEG

Corey Stout and Marcy Leach from IMEG, Inc. presented the draft report on the River Heights drainage and cart paths. Commissioner Holliday asked the recommended width of the future paths. IMEG recommended two separate eight-foot asphalt paths. IMEG recommended asphalt paths since stone tends to wash out more quickly, and there would be issues with stone getting caught in mowers. President Young asked about the timing of the project and IMEG responded that it could still be accomplished this year.

President Young asked if the front nine would be completely paved with this design and he also asked about the bridge IMEG recommended eliminating. IMEG stated that there could be a path added to reroute traffic to use the other bridge.

Commissioner Eaton said he was in support of separate paths. He also thought due to safety concerns, stone would be problematic. He was in support of the asphalt paths and was not in support of building a new bridge. He was in favor of using the bridge at hole 17 and building a cart path to connect the bridge at 17 to the hole at 16. President Young and Commissioner Krmeneč concurred.

Commissioner Krmeneč asked if this report has been shared with golf advisory committee. She felt it important to include them in the information. Commissioner Eaton and Grada agreed they would like to see the committee share input. Executive Director Doll said it has not. Commissioner Krmeneč really wanted to be sure we were looking at costs and not over investing in the

courses.

President Young inquired about next steps. Director Doll stated that the additional suggested items would be investigated, the report would be updated, and brought back to the board.

d. Discussion of Hopkins Pool RFP

Commissioner Grada stated he thought a similar study was done about 4-5 years ago. Superintendent of Recreation and Facilities Bruggeman stated it was his understanding that the previous process was a bit rushed, and the District wants to build something sustainable. Executive Director Doll said the prior study did not take steps to address how the pool is meeting the needs of our community.

Commissioner Holliday asked if staff have investigated the finances. Mr. Bruggeman said the financing discussion will come from the proposal responses. Financing will depend upon amenities, whether we renovate or build new, and the community input. President Young added that the big thing is that we need a new assessment.

Commissioner Krmeneč suggested changes to the RFP, including project description, location of pool, the scope of services, and adding demolition costs to the estimates. She felt there was an inherent bias in updating an old report. Commissioner Eaton agreed we should develop a new document instead of referring to the 2008 document.

President Young stated that the District must do an initial assessment at some point to assess whether to repair or replace the pool. He inquired what the staff needed from the Board. Executive Director Doll requested a general consensus from the board to proceed with the presented timeline or changes to the RFP.

Commissioner Eaton asked if the Board could direct staff to make one or two edits and publish it without the Board reviewing it again. Commissioner Eaton requested a change to the wording regarding the optimal location and to take out referencing the 2008 document. President Young concurred with taking out the location sentence. The Commissioners agreed they could keep wording in the document referencing the report that was done in 2008, and where it can be found. Staff can move forward with the timeline after these changes.

e. Discussion of Alcohol at District Events During 2020

Superintendent of Recreation and Facilities Bruggeman explained how utilizing the District's current liquor license at the Hopkins shelter and bandshell would allow us to maintain an inventory of bartenders as there would be more events. Also, there could be additional revenue and events for our community. Commissioner Eaton was in support of the idea and the value it would add. Commissioner Krmeneč was also in favor.

VIII. Adjourn Public Meeting

Commissioner Holliday made a motion to adjourn the meeting, seconded by Commissioner Kremenec. Motion carried by voice vote.

Meeting adjourned at 9:05 p.m.