

STATE OF ILLINOIS)
) SS.
COUNTY OF DEKALB)

CERTIFICATION

I, Gail A. Krmeneč, do hereby certify that I am the duly qualified and acting Secretary of the DeKalb Park District in the county and state aforesaid, and, as such Secretary, I am the keeper of the records and files of the Board of Commissioners of the Park District. I do further certify that the attached and foregoing is a true and complete copy of

ORDINANCE 21- 01
The Combined Annual Budget and Appropriation Ordinance
of the DeKalb Park District, DeKalb County, Illinois
for the Fiscal Year beginning March 1, 2021 and ending February 28, 2022

As adopted by the Board of Commissioners at its properly convened meeting held on the ___ day of _____ 2021, as appears from the official records of the DeKalb Park District in my care and custody.

Gail A. Krmeneč, Board Secretary

[SEAL]

ORDINANCE NO. 21-01

DEKALB PARK DISTRICT BUDGET AND APPROPRIATION ORDINANCE

AN ORDINANCE ADOPTING THE COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR THE DEKALB PARK DISTRICT, DEKALB COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING ON THE FIRST (1ST) DAY OF MARCH 2021 AND ENDING ON THE 28TH DAY OF FEBRUARY 2022

BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS (“BOARD”) OF THE DEKALB PARK DISTRICT (“Park District”), DeKalb County, Illinois:

SECTION 1. It is hereby found and determined that:

- (a) This Board has heretofore caused to be prepared a combined Annual Budget and Appropriation in tentative form, which Ordinance has been conveniently available for public inspection for at least 30 days prior to final action thereon; and
- (b) A public hearing was held at the Hopkins Community Center, 1403 Sycamore Road, DeKalb, Illinois on the 8th day of March 2021 on said Ordinance, notice of said hearing having been given at least one (1) week prior to such hearing by publication in the Daily Chronicle, a newspaper published within the Park District; and
- (c) That all other legal requirements for the adoption of the Annual Budget and Appropriation Ordinance of the Park District for the fiscal year beginning March 1, 2021 and ending February 28, 2022 have heretofore been performed.

SECTION 2. The following sums of money, or so much thereof as may be authorized by law for the following objects and purposes, be and the same are hereby budgeted and appropriated for the fiscal year beginning the first (1st) day of March 2021 and ending on the 28th day of February 2022:

I. CORPORATE FUND

	<u>Budget</u>	<u>Appropriation</u>
Administrative Department		
Salaries and Wages	349,159	389,080
HR Recruiting	6,000	6,600
Employee Group Health Insurance	47,467	52,214
Marketing	18,361	20,197
Education and Staff Development	14,000	15,400
Office Supplies and Postage	8,050	8,855
Memberships and Association Fees	9,585	10,544
Computer Services	92,975	102,273
Commissioner's Expenses	7,040	7,744
Telephone	15,052	16,557
Attorneys' Fees	42,000	46,200
Copier Service	4,400	4,840
Publication of Legal Notices	1,400	1,540
Professional Services	20,250	22,275
Bank Charges	13,440	14,784
Transfer to Other Funds		
Total Administrative Department	<u>\$ 649,179</u>	<u>\$ 719,096</u>

	<u>Budget</u>	<u>Appropriation</u>
Park Maintenance Department		
Salaries and Wages	643,870	708,257
Employee Group Health Insurance	100,702	110,772
Education and Staff Development	7,805	8,586
Office Supplies and Postage	900	990
Staff Uniforms	2,425	2,668
Telephone	8,702	9,572
Natural Gas	6,000	6,600
Water/Sewer	6,450	7,095
Electricity	23,000	25,300
Fuel	28,000	30,800
Garbage	5,500	6,050
Equipment Repairs	38,000	41,800
Maintenance Contractual	19,150	21,065
Maintenance Supplies	92,618	101,880
Memorial Trees and Benches	4,200	4,620
Landscaping	7,500	8,250
Total Park Maintenance Department	<u>\$ 994,822</u>	<u>\$ 1,094,575</u>

	<u>Budget</u>	<u>Appropriation</u>
Hopkins Community Center Department		
Salaries and Wages	28,950	31,845
Employee Group Health Insurance	66	73
Marketing	1,425	1,568
Education and Staff Development	300	330
Telephone	322	354
Natural Gas	8,700	9,570
Electricity	12,000	13,200
Credit Card Processing Fees	4,200	4,620
Bar, Beer & Wine Cost of Sales	2,240	2,464
Equipment Repairs	2,500	2,750
Maintenance Contractual	10,165	11,715
Maintenance Supplies	4,000	4,400
Total Hopkins Community Center Department	<u>\$ 74,868</u>	<u>\$ 82,884</u>

CORPORATE FUND TOTAL	\$ 1,718,869	\$ 1,896,555
-----------------------------	---------------------	---------------------

<u>II. RECREATION FUND</u>	<u>Budget</u>	<u>Appropriation</u>
Recreation Administration Department		
Salaries and Wages	137,483	151,231
Scholarships Administrative	2,700	2,970
Employee Group Health Insurance	7,255	7,981
Marketing	31,433	34,576
Education and Staff Development	3,120	3,432
Office Supplies and Postage	700	770
Computer Supplies & Services	0	0
Scholarships Awarded	7,000	7,700
Telephone	922	1,014
Copier Service	4,236	4,660
Transfer to Other Funds	43,370	47,707
Total Recreation Administration Department	<u>\$ 238,219</u>	<u>\$ 262,041</u>

	<u>Budget</u>	<u>Appropriation</u>
Recreation Programs Department		
Salaries and Wages	165,570	182,127
Employee Group Health Insurance	20,850	22,935
Marketing	0	0
Education and Staff Development	1,370	1,507
Office Supplies and Postage	1,500	1,650
Program Materials and Supplies	10,605	11,666
Telephone	804	884
Program Contractual	40,458	44,504
Total Recreation Programs Department	<u>\$ 241,157</u>	<u>\$ 265,273</u>

	<u>Budget</u>	<u>Appropriation</u>
Athletics Department		
Salaries and Wages	108,227	119,050
Employee Group Health Insurance	166	183
Marketing	0	0
Education and Staff Development	1,684	1,852
Office Supplies and Postage	1,400	1,540
Program Materials and Supplies	43,780	48,158
Telephone	804	884
Program Contractual	<u>41,262</u>	<u>45,388</u>
Total Athletics Department	<u>\$ 197,323</u>	<u>\$ 217,055</u>

	<u>Budget</u>	<u>Appropriation</u>
Haish Gymnasium Department		
Salaries and Wages	20,899	22,989
Employee Group Health Insurance	1,028	1,131
Marketing	1,626	1,789
Telephone	3,210	3,531
Natural Gas	5,100	5,610
Water/Sewer	600	660
Electricity	8,220	9,042
Garbage	240	264
Equipment Repairs	4,800	5,280
Maintenance Contractual	6,437	7,081
Maintenance Supplies	3,050	3,355
Facility Equipment	<u>0</u>	<u>0</u>
Total Haish Gymnasium Department	<u>\$ 55,210</u>	<u>\$ 60,732</u>

	<u>Budget</u>	<u>Appropriation</u>
Sports and Recreation Center Department		
Salaries and Wages	90,724	99,796
Employee Group Health Insurance	15,934	17,527
Computer Software/Hardware	1,280	1,408
Telephone	2,940	3,234
Natural Gas	16,000	17,600
Water/Sewer	1,700	1,870
Electricity	25,000	27,500
Garbage	688	757
Equipment Repairs	8,000	8,800
Maintenance Contractual	18,724	20,597
Maintenance Supplies	4,800	5,280
Ball Field Maintenance	4,750	5,225
Soccer Field Maintenance	<u>7,900</u>	<u>8,690</u>
Total Sports and Recreation Center Department	<u>\$ 198,440</u>	<u>\$ 218,284</u>

RECREATION FUND TOTAL	\$ 930,349	\$ 1,023,385
------------------------------	-------------------	---------------------

<u>III. INSURANCE FUND</u>	<u>Budget</u>	<u>Appropriation</u>
Salaries and Wages	9,913	10,904
Employee Group Health Insurance	1,977	2,175
Liability and Workers Compensation Insurance	100,826	110,909
Unemployment Insurance	12,000	13,200
Risk Management Training	3,240	3,564
Risk Management Safety Supplies	9,663	10,629
Risk Management Background and Drug Tests	4,560	5,016
INSURANCE FUND TOTAL	142,179	156,397

<u>IV. AUDIT FUND</u>	<u>Budget</u>	<u>Appropriation</u>
Salaries and Wages	4,060	4,466
Employee Group Health Insurance	1,043	1,147
Office Supplies & Postage	625	688
Professional Services	22,688	24,957
AUDIT FUND TOTAL	28,416	31,258

<u>V. SOCIAL SECURITY FUND</u>	<u>Budget</u>	<u>Appropriation</u>
Employer Share of FICA Taxes	134,415	147,857
Employer Share of Medicare Taxes	35,741	39,315
SOCIAL SECURITY FUND TOTAL	170,156	187,172

<u>VI. ILLINOIS MUNICIPAL RETIREMENT FUND</u>	<u>Budget</u>	<u>Appropriation</u>
Participation in the Illinois Municipal Retirement Fund, as provided 40ILCS5/7-101 et seq.	384,003	422,403
ILLINOIS MUNICIPAL RETIREMENT FUND TOTAL	384,003	422,403

<u>VII. MUSEUM FUND</u>	<u>Budget</u>	<u>Appropriation</u>
Salaries and Wages	15,005	16,506
Employee Group Health Insurance	3,186	3,505
Office Supplies and Postage	1,050	1,150
Program Expense	0	0
Natural Gas	10,000	11,000
Water/Sewer	1,000	1,100
Electricity	10,000	11,000
Maintenance Contractual	18,693	20,562
Maintenance Supplies	17,650	19,415
Grant Expense	533,000	586,300
MUSEUM FUND TOTAL	609,584	670,538

<u>VIII. SPECIAL RECREATION FUND</u>	<u>Budget</u>	<u>Appropriation</u>
Salaries and Wages	21,402	23,542
Employee Group Health Insurance	3,626	3,989
Office Supplies and Postage	1,175	1,293
Kishwaukee SRA Contribution	109,288	120,217
Inclusion Programs	16,000	17,600
Program Expense	944	1,038
Maintenance Supplies	36,198	39,818
ADA Capital Improvements	65,212	71,733
Transfer to Other Funds	<u>2,672</u>	<u>2,939</u>
SPECIAL RECREATION FUND TOTAL	256,517	282,169

<u>IX. CAPITAL PROJECTS FUND -</u>	<u>Budget</u>	<u>Appropriation</u>
Capital Improvements	<u>1,313,379</u>	<u>1,444,717</u>
CAPITAL PROJECTS FUND	1,313,379	1,444,717

<u>X. CAPITAL PROJECTS FUND - 2018 ISSUANCE</u>	<u>Budget</u>	<u>Appropriation</u>
Capital Improvements	<u>33,976</u>	<u>37,374</u>
CAPITAL PROJECTS FUND - 2018 ISSUANCE TOTAL	33,976	37,374

<u>XI. CAPITAL PROJECTS FUND - 2019 ISSUANCE</u>	<u>Budget</u>	<u>Appropriation</u>
Capital Improvements	<u>186,668</u>	<u>205,335</u>
CAPITAL PROJECTS FUND - 2019 ISSUANCE TOTAL	186,668	205,335

<u>XII. DEBT SERVICE FUND</u>	<u>Budget</u>	<u>Appropriation</u>
Bond Principal Payments	1,331,285	1,464,414
Bond Interest Payments	<u>16,697</u>	<u>18,367</u>
DEBT SERVICE FUND TOTAL	1,347,982	1,482,781

<u>XIII. GOLF COURSE FUND</u>	<u>Budget</u>	<u>Appropriation</u>
Buena Vista Department		
Salaries and Wages	141,798	155,978
Employee Group Health Insurance	14,719	16,191
Marketing	3,777	4,155
Education and Staff Development	785	864
Office Supplies and Postage	700	770
Dues and Memberships	300	330
Computer Software/Hardware	200	220
Staff Uniforms	1,375	1,513
Telephone	3,923	4,315
Water/Sewer	1,100	1,210
Electricity	8,400	9,240

Contractual	5,500	6,050
Credit Card Processing Fees	2,950	3,245
Concessions Cost of Sales	4,500	4,950
Bar, Beer & Wine Cost of Sales	6,000	6,600
Merchandise Cost of Sales	2,280	2,508
Clubhouse Supplies	1,500	1,650
Fuel	7,000	7,700
Garbage	660	726
Equipment Repairs	9,000	9,900
Maintenance Contractual	5,000	5,500
Maintenance Supplies	5,400	5,940
Driving Range Maintenance	2,400	2,640
Chemicals	10,000	11,000
Grounds Maintenance	7,350	8,085
Irrigation	4,000	4,400
Total Buena Vista Department	250,617	275,680

	<u>Budget</u>	<u>Appropriation</u>
River Heights Department		
Salaries and Wages	302,372	332,609
Employee Group Health Insurance	27,049	29,754
Marketing	6,878	7,566
Education and Staff Development	1,565	1,722
Office Supplies and Postage	1,400	1,540
Dues and Memberships	942	1,036
Computer Software/Hardware	2,780	3,058
Staff Uniforms	1,925	2,118
Telephone	4,990	5,489
Natural Gas	3,600	3,960
Water/Sewer	1,940	2,134
Electricity	17,960	19,756
Credit Card Processing Fees	4,750	5,225
Concessions Cost of Sales	14,000	15,400
Bar, Beer & Wine Cost of Sales	28,000	30,800
Merchandise Cost of Sales	6,000	6,600
Clubhouse Supplies	4,500	4,950
Outings and Tournament Costs	8,250	9,075
Fuel	14,000	15,400
Garbage	784	862
Equipment Repairs	15,000	16,500
Maintenance Contractual	5,000	5,500
Maintenance Supplies	8,500	9,350
Chemicals	22,500	24,750
Grounds Maintenance	15,000	16,500
Irrigation	7,500	8,200
Total River Heights Department	527,185	579,904
GOLF COURSE FUND TOTAL	777,802	855,584

XIV. AQUATICS FUND	Budget	Appropriation
Salaries and Wages	63,346	69,681
Employee Group Health Insurance	7,999	8,798
Marketing	2,296	2,526
Education and Staff Development	1,425	1,568
Office Supplies and Postage	0	0
Computer Software/Hardware	0	0
Staff Uniforms	0	0
Program Materials and Supplies	300	330
Telephone	106	117
Natural Gas	2,000	2,200
Water/Sewer	3,000	3,300
Electricity	6,500	7,150
Program Contractual	750	825
Credit Card Processing Fees	500	550
Equipment Repairs	3,000	3,300
Maintenance Contractual	1,560	1,716
Maintenance Supplies	1,750	1,925
Pool Chemicals	1,500	1,650
Facility Equipment	295	325
AQUATICS FUND TOTAL	96,327	105,961
GRAND TOTAL ALL FUNDS	7,996,207	8,801,629

TENTATIVE

SUMMARY OF FUNDS

	<u>Budget</u>	<u>Appropriation</u>
I. CORPORATE FUND	1,718,869	1,896,555
II. RECREATION FUND	930,349	1,023,385
III. INSURANCE FUND	142,179	156,397
IV. AUDIT FUND	28,416	31,258
V. SOCIAL SECURITY FUND	170,156	187,172
VI. ILLINOIS MUNICIPAL RETIREMENT FUND	384,003	422,403
VII. MUSEUM FUND	609,584	670,538
VIII. SPECIAL RECREATION FUND	256,517	282,169
IX. CAPITAL PROJECTS FUND	1,313,379	1,444,717
X. CAPITAL PROJECTS FUND - 2018 ISSUANCE	33,976	37,374
XI. CAPITAL PROJECTS FUND - 2019 ISSUANCE	186,668	205,335
XII. DEBT SERVICE FUND	1,347,982	1,482,781
XIII. GOLF COURSE FUND	777,802	855,584
XIV. AQUATICS FUND	<u>96,327</u>	<u>105,961</u>
SUMMARY OF FUNDS TOTAL	<u>7,996,207</u>	<u>8,801,629</u>

TENTATIVE

Each of said sums of money and the aggregate thereof are deemed necessary by this Board to defray the necessary expenses and liabilities of this District during the fiscal year beginning March 1, 2021 and ending February 28, 2022 for the respective purposes set forth.

All unexpended balances of the appropriations for the fiscal year ended February 28, 2022 and prior years are hereby specifically re-appropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, in making this appropriation in accordance with applicable law.

The receipts and revenue of said District derived from sources other than taxation and not specifically appropriated, shall constitute the general corporate fund and shall first be placed to the credit of such fund.

SECTION 3. The following determinations have been made and are hereby made a part of the aforesaid budget:

- a. An estimate of the cash on hand at the beginning of the fiscal year is expected to be \$5,123,358.
- b. An estimate of the cash expected to be received during the fiscal year from all sources is \$7,602,946.
- c. An estimate of the expenditures contemplated for the fiscal year is \$7,996,207.
- d. An estimate of the cash expected to be on hand at the end of the fiscal year is \$4,730,097
- e. An estimate of the amount of taxes to be received during the fiscal year is \$4,373,422

SECTION 4. The receipts and revenues of the DeKalb Park District derived from sources other than taxation and not specifically appropriated, and all unexpended balances from the preceding fiscal year not required for the purposes for which they were appropriated and levied, shall constitute the General Fund and shall first be placed to the credit of such fund.

SECTION 5. All ordinances or parts of ordinances conflicting with any of the provisions of this ordinance shall be, and the same are hereby, repealed to the extent of such conflict. If any item or portion thereof of this budget and appropriation ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such items or the remaining portion of this ordinance.

SECTION 6. This ordinance shall be in full force and effect immediately upon its passage.

PASSED this ___ day of _____ 2021.

AYES:

NAYS:

ABSTAIN:

ABSENT:

DEKALB PARK DISTRICT

Phil Young, Board President

ATTEST:

Gail A. Kremenec, Board Secretary

[SEAL]

TENTATIVE